

MINUTES of a MEETING OF PENTEWAN VALLEY PARISH COUNCIL held on WEDNESDAY 14 September 2016 in THE COMMITTEE ROOM, ST AUSTELL ONE STOP SHOP at 7.00 pm

Present: Cllrs Derek Yeo (Chairman), George Muskett, Ian Watkins, Mike Ward, Ralph Curr, Miles Avery, Miranda Smith, Vicky Cartwright, Liz Mahoney

In attendance: Julie Larter (Clerk); Cllr James Mustoe CC; PCSO Julie Carpenter; 1 member of the public

(16/073) Apologies for Absence

There were no apologies for absence.

(16/074) Minutes of the meeting held on 20 July 2016

It was **RESOLVED** that the minutes of the meeting held on 20 July 2016 be signed as a correct record of the meeting.

(16/075) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(16/076) Chairman's Announcements

The Chairman had no announcements to make.

(16/077) Public Participation

The Chairman invited the member of public present to speak when her planning application was being discussed.

(16/078) Cornwall Councillor's Report

Cllr Mustoe said that he had requested a breakdown of s106 money from the Porthpean Road development spent on Highways and has a meeting with Cllr Bert Biscoe in a couple of weeks. Most of the s106 money from phase 1 went to improvements to the Porthpean Road roundabout and phase 2 money is going to improvements at the Cromwell Road traffic lights. The Chairman expressed his disappointment that the money had not gone to road improvements in the parish.

Cllr Mustoe has arranged a meeting on 21 September with the Environment Agency, Cornwall Council and Steve Double MP to discuss sand movement on Pentewan beach.

South West Water will be starting work on the tanks near Tregiskey at the end of this month/beginning of October.

Cllr Mustoe mentioned that he has spoken to some of the park homes residents adjacent to Natural Retreats regarding access and traffic calming and tomorrow he, the Chairman and Clerk are meeting representatives from Natural Retreats.

Cllr Mustoe said that the application to have the war memorial in Pentewan listed has been unsuccessful however he is working with Cornwall Council to put it on the Heritage Environment Register.

Cllr Mustoe explained that he had suggested Mrs Hurley, the applicant for planning application PA16/07748 should attend the parish council meeting to explain that this was a modern part of the building, not the substantive building.

(16/079) Devon and Cornwall Police Report

PCSO Carpenter reported that 3 crimes had been logged; 1 dog not under proper control, a person making off without paying for diesel and criminal damage at Pentewan Sands. PCSO Carpenter explained that she was temporarily covering PCSO Hemmings old area as well as her own. The Chairman asked Cllr Mustoe to raise concerns about the lack of Police with Steve Double.

(16/080) Planning Applications and Related Matters

(i) PA16/06040 – Pentewan Sands Holiday Park: Retention of a new roadway to serve 12 touring pitches in "G" field, together with the retention of 7 combined electric and water points

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports the application.**

(ii) PA16/07013 – Land at Mulvra Downs, London Apprentice: Two stables and a tackroom

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports the application.**

(iii) PA16/07748 – Flat 4, Nansladron House: Listed Building Consent to replace wooden front door with a uPVC front door and to replace uPVC French doors

The Chairman invited Mrs Hurley to outline the planning application.

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports the application.**

(iv) PA16/07728 – West Towan, Towan Lane, Lobbs Shop: Proposed lean-to extension to existing general purpose agricultural building

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports the application.**

(16/081) Electoral Review

It was **RESOLVED that the Clerk should respond saying that there should be a reassessment of wards so that they are equitable. The parish council supports a reduction in the number of councillors but there should be proper resources and support for elected members.**

(16/081) Policies

The following policies were reviewed without amendment:

Standing Orders

Financial Regulations

Complaints Procedure

Model Publication Scheme

Disciplinary Procedure

Equal Opportunities Policy

Grievance Procedure

Data Protection Policy

Broadcasting and Social Media Policy

Media and Publicity Policy

Grant Policy

The Risk Management Strategy was reviewed and draft amendments accepted.

(16/082) Controls on Free Distribution of Printed Matter (Flyering)

Members did not wish to make any comments.

(16/083) Pentewan Flood Defences (Pentewan Emergency Plan)

The matter is ongoing.

(16/084) Coastal Flooding Risk

As previously mentioned by Cllr Mustoe, a meeting will be held on 21 September with Steve Double MP, the Environment Agency and representatives from Cornwall Council. The Chairman will attend.

(16/085) River Banks

Cllr Watkins reported that he had surveyed the river banks and had not identified any problems.

(16/086) Menagwins Water Treatment Works/Levalsa Pumping Station

There have been a number of complaints during August and South West Water are investigating. Tankers have been unloading at Menagwins. Repairs have been made to the sound compression box and Cllr Cartwright will note whether this has made any difference.

(16/087) Menagwins Car Park

Cllr Watkins has undertaken the monthly risk assessment which identified that litter remains a problem.

(16/088) Parish Logo

The logo has been applied to the parish sign and the matter concluded.

(16/089) Public Toilets

(a) Cllr Ward has undertaken the annual risk assessment. **It was RESOLVED that it was sufficient for the risk assessment to be carried out annually.** Outstanding matters include installing shelving in the storage area, hazard signs and Material Safety Data Sheets are in hand.

(b) The Clerk reported that both emergency alarm boxes had been malfunctioning and had to be replaced at a cost of £218.17

(c) The Clerk reported that the baby change unit in the ladies cubicle has broken. She reported that as this is a sealed unit, it is not possible to obtain spare parts and a new unit needs to be purchased.

The Chairman suggested that the parish council should look into sponsorship of the toilets.

(16/090) Highways Matters

(i) Visibility in Tregorrick

It was considered impractical to install a mirror at the end of Penscott Lane.

(ii) Signage for St Austell Rugby Club

The triangle of land containing the parish noticeboard in Tregorrick was considered the most suitable place to position a sign and the Clerk will liaise with the Rugby Club. It was suggested that a ¼ / ¾ split in funding would be appropriate.

(iii) Other Highways matters

The pavements leading from B & Q to the Cornwall are overgrown and the Clerk is to check when the second weedspraying is due to take place.

Cllr Ward said he will organise a litter pick in the spring.

Cllr Ward expressed his concern about large vehicles using Pentewan Hill. He said that a German coach had tried to get down the hill during the summer. The Clerk was asked to write to Cllr Bert Biscoe asking him to request Cormac to revisit their decision not to install signage and Cllr Ward will forward some photographs.

(16/091) Meetings/Training Attended

23 August – The Clerk and Town Clerk met with a resident of Gewans Meadow to discuss rough sleepers off Gypsy Lane. The Chairman mentioned that some of the fencing along the footpath is in a dangerous condition and the Clerk has reported this to the Countryside Officer.

13 September – The Clerk attended a meeting of the SLCC

(16/092) Financial Matters

(a) Annual Audit

The annual audit has been completed and the Auditor's comments were noted.

(b) Transparency Fund

It was noted that the parish council's application for £144 had been successful.

(c) Current balances were noted and the following payments were authorised:

Cheques

			£
000 332	Cornwall Signs	Parish Logo	142.20
000 333	Holloway Electrical	Replace both disabled alarms in toilets	218.17
000 334	Lyreco	Toilet consumables	70.15
		Stationery	55.74
000 335	Mrs V Page	September salary	*
000 336	Mrs J Larter	September salary	*
		Mileage July/August	57.60
000 337	HMRC	PAYE collected	*

Automated Payments

DD	British Gas	Electricity for toilets	12.64
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*Publication of salary payments is excluded under the Data Protection Act

(16/093) Correspondence Received

A list of correspondence had previously been circulated.

(16/094) Dates for the Diary

- 15 September – Meeting with representatives from Natural Retreats (Chairman and Clerk)
- 21 September – Community Network Panel Meeting
- 4 October – Police Liaison Group (Cllr Ward)

(16/095) Dates of Forthcoming Meetings

19 October, 16 November, 14 December (to be held in Pentewan Village Hall at 1800).

The meeting closed at 8.10 pm

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Chairman

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Date