



PENTEWAN VALLEY PARISH COUNCIL

Minutes of the ordinary meeting of Pentewan Valley Parish Council held in The Saint Austell Arts Centre, Truro Road, Saint Austell PL25 5HJ on Wednesday 20 March 2024 from 7pm

Present: Cllrs Mike Ward, Miles Avery, Vicky Cartwright, Steve Street, Janice Williams, George Muskett, and Richard Strawford.

In attendance: Cllrs James Mustoe, Michael Bunney and Anne Cruickshank (Clerk).

(23/236) Apologies for Absence

Apologies were received from Cllr Toni Dowrick. No Apologies had been received from Cllr Andy Cleverdon.

(23/237) Minutes of a Meeting of Pentewan Valley Parish Council

Following a minor amendment, it was **RESOLVED that the minutes of the Parish Council held 21 February 2024, be signed as an accurate record of the meeting.**

(23/238) Declarations of Interest on Items on the Agenda

Cllr Strawford and Cllr Avery declared an interest in agenda item 13e, Pentewan Car Park. Cllrs Strawford and Avery had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2025.

(23/239) Chairman's Announcements

Chairman announced that he would like to introduce a Community Volunteer Award Certificate for local residents who make outstanding contributions to the Parish, this would be awarded at the Annal Parish Meeting.

(23/240) Public Participation

No Members of the Public were present,

(23/241) Cornwall Councillors Report

The reports from Cllr James Mustoe and Cllr Michael Bunney had been circulated.

(23/242) Crime and Disorder

There were no instances of crime or disorder to report. The latest St Austell Police news letter had been circulated.

Chair

(23/243) Planning and Related Matters.

PA24/01173. Proposal 1st floor extension to roof terrace area. Location 15 Glentowan Road Pentewan St Austell Cornwall. It was **RESOLVED** that Pentewan Valley parish council had no objections to this application.

(23/244) Climate, Ecology & Environment Advisory Committee.

The Clerk advised that the funding for the tree planting project had been received. Cllr Muskett gave an update the White River Project Group and advised that funding was available that the group wished to bid for it had been agreed previously that the Parish Council would be the notional lead in bidding for funding with support from the group and asked that this be added to the next meeting agenda.

(23/245) Neighbourhood Development Plan

Minutes of NDP steering group meeting had been circulated. Cllr Street gave an update of the progress and advised that funding for the 2024/25 was not available yet and this could cause a delay to the next community survey.

(23/246) Community Levelling Up Programme

The clerk advised that the funding bid documents were now completed, and the Village Hall Trust needed a letter from the Parish Council to confirm that they could apply for a loan to help the bid progress. It was **RESOVLED** that the clerk should send a letter confirming the loan would be available if they wished to apply.

(23/247) D Day 6 June 2024

The Parish Council would not hold an event but would support events organised by other local groups and parish councils.

(23/248) Pentewan Flood Defences

Cllr Ward advised that apart from some planting the flood defences had been completed. Cllr Mustoe thanked the Parish Council for leading on the project and the good work they continue to do for the parish despite being such a small council.

(23/249) Riverbanks

Cllr Strawford advised that certain areas of erosion had been marked and netted off by the Environment Agency.

(23/250) Menagwins Car Park

Cllr Muskett advised that a small amount of fly tipping had been reported for removal it may have been from previous overnight camping. The bin storage area behind the car park was in use by the new refuse contractor and the trees beside the access had been cut back.

(23/251) Highways Matters

Two road closure notices had been received and noted. The post box at Tregorrick had not been replaced. The clerk would contact the Post Office for a return date.

Chair

(23/252) Pentewan Car Park

The clerk advised that 2 Fixed penalty Notices had been issued during February. With regard to the damaged fence the panel had been secured and the Clerk was in the process of getting quotes for the repair.

(23/253) Pentewan Toilets

The increased charge started from 1/4/2024 and the new cleaning and maintenance contract also starts from the 1st April 2024.

(23/254) Pentewan Square Devolution.

This item was deferred until the next meeting.

(23/255) Financial Matters

- The Asset Register was review and considered to be in order.
- The Insurance it was RESOLVED to accept the quote from Gallagher Insurance to provide insurance cover for the Parish Council.
- The balances were noted, and the following payments were authorised:

Date	Transaction Cheque No.	Payee	Reference Number	Supply/ Service	Code/ Centre	Total Payment	VAT Paid	Net Paid
	DD	Cornwall Council	802529493/4	Business Rates- Menagwins Car Park	4400/210	-	-	-
25/02/2024	DD	BT Group	MO61C1	Pentewan Car Park Broadband	4510/300	47.94	7.99	39.95
07/03/2024	DD	Access Paysuite	293266	Parking Transactions	4500/300	254.28	42.38	211.90
08/03/2024	DD	Access Paysuite	293632	Parking Transactions (VAT Exempt)	4500/300	6.78	-	6.78
07/03/2024	DD	Corona Energy	2168290	Pentewan Car Park Electricity	4405/300	32.95	1.57	31.38
07/03/2024	DD	Corona Energy	2168289	Toilets Electricity	4405/250	36.52	1.74	34.78
28/02/2024	DD	Corona Energy	2154395	Toilets Electricity	4405/250	38.73	1.85	36.88
28/02/2024	DD	Corona Energy	2154396	Pentewan Car Park Electricity	4405/300	34.60	1.65	32.95
29/03/2024	BACS	Salaries	Period 12	Staff Costs	4000/200	803.25	-	803.25
29/02/2024	BACS	Amenity Choice	PF7172373	LA Tree Project	4310/240	47.34	7.89	39.45
20/02/2024	BACS	MAC	Minute (23/212)	GrantFunding	4105/220	1,000.00	-	1,000.00
21/02/2024	BACS	S Besford Foster	Pentewan 2024/1	NDP Consultant Plansupport	4610/240	1,600.00	-	1,600.00
22/02/2024	BACS	George Muskett	PVPC	Volunteer refreshments	4310/240	171.80	-	171.80
01/03/2024	BACS	Metric Group	M8512	Maintenance Contract	4525/300	205.04	34.17	170.87
29/02/2024	BACS	Lyreco	6723746619	Stationery	4100/220	57.40	9.57	47.83
22/03/2024	BACS	Cornwall Council	8100452241	CEO Jan 24	4505/300	139.33	-	139.33
08/03/2024	BACS	Cornwall Council	8100458851	CEO Feb 24	4505/300	105.33	-	105.33
07/03/2024	BACS	Pentewan Village Hall Tru	Inv 001	Meeting Costs room hire	4105/220	90.00	-	90.00
27/03/2024	BACS	Expences	Q4	Clerk Expenses	Various	373.61	-	373.61
						5,044.90	108.81	4,936.09

Month end accounts had been sent to the Chairman and Cllr Willaims for checking.

(23/256) Meetings and Training Attended

The following meeting were attended.

Go Collaborate NDP Meeting Cllrs Street, Muskett and the Clerk 07/03/2024.

Flood defence stakeholder meeting Cllrs Ward and Avery 13/03/2024.

(23/257) Correspondence Received

No additional correspondence had been received.

(23/258) Dates for the Diary

Cormac Spring Workshops – Various

Chair

(23/259) Dates of Meetings

To note dates of forthcoming meetings which will be held from 7pm at the St Austell Arts Centre 87 Truro Rd, Saint Austell PL25 5HJ unless stated - 17 April 2024, 15 May 2024, 19 June 2024, 17 July 2024, 21 Aug 2024, 18 Sept 2024, 16 Oct 2024, 20 Nov 2024, 18 Dec 2024.

The Meeting Closed at 20:23pm

Chair