

# Pentewan Valley Parish Council

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## Minutes of the Neighbourhood Steering Group Meeting Wednesday 10 January 2024 at 7:00pm Online Meeting

**Present:** Cllr Stephen Street, Cllr Janice Williams, David Rudge, David Croft, and Anne Cruickshank (Clerk)

### 1. Welcome

Cllr Street welcomed everyone to the meeting.

### 2. Apologies

Cllr Mike Ward, Cllr Vicky Cartwright, Anthony Hereward.

### 3. Elect a chairman

This item was deferred until the next meeting, Cllr Street took the Chair for the meeting

### 4. Elect a Vice Chairman

This item was deferred until the next meeting

### 5. Review Previous meeting

Cllr Ward had set up a drop box for the project, some members had not received the link **Action** Clerk to resend the link.

Dropbox training would be given at the next meeting for those who need it.

It was agreed by the Parish Council on 19 October 2022 to make an application for the designation of the Neighbourhood area for the NDP Plan to Cornwall Council on 20 October 2022.

### 6. Roles & Responsibilities

Chairman, vice Chair and Administrator to be decided at the next meeting.

There are 17 suggested topics to be included in the NDP these will be divided between the Steering group, as the project progresses.

**Action** the clerk will prepare a working matrix of Roles & Responsibilities for each topic for members to choose which they would like to lead on.

## **7. Progression of the NDP Document.**

Cornwall Council had responded to the Councils application for the NDP area designation which stated that the decision could not be decided until the Community Governance Review of the boundary at Higher Trewiddle Farm between Pentewan Valley and St Austell Town was completed, this should be decided by February 2023. The NDP process could still go ahead, and formal designation of the area could be sought once the boundary had been confirmed.

The Community Governance Review meeting was held on 1 November 2022, and it was agreed that the boundary would not be changed.

The Planning Department offer monthly online NDP surgery's **Action** the Clerk to find the next available surgery date and circulate to the group to book.

## **8. Any Matters Arising**

The Clerk circulated a proposal from Go Collaborate for the provision of online consultation platform services. **Action** The group agreed that a proposal would be made at the next Parish council meeting to accept this offer, the Parish Council to decide the level provision required.

The Clerk Circulated information about available grant funding which had been extended until April 2023. **Action** The Group agreed to propose that an application for funding should be made at the next Parish council Meeting.

## **9. Questions from the Public.**

Budget of £3000 had been allocated for the start-up of project in the current financial year.

Some NDP's had taken a long time to complete, the processes have improved, and it is hoped the project should be completed within a 2-year period.

Members from the community, residents, and businesses, will be invited to join and contribute to the steering group throughout the process of the project.

## **10. Any Other Business.**

Next meeting to be held after the NDP Surgery TBC

## **11. Close**

The meeting closed at 8:30pm