

**MINUTES of a MEETING of PENTEWAN VALLEY PARISH COUNCIL held on WEDNESDAY 22 JULY 2015 in the Committee Room, St Austell One Stop Shop at 7.00 pm**

**Present:** Cllrs Derek Yeo (Chairman), George Muskett, Miles Avery, Ian Watkins, Ralph Curr, Liz Mahoney and Vicky Cartwright

**In attendance:** Cllr James Mustoe CC, Julie Larter - Clerk  
4 members of the public were present

**(15/045) Apologies for Absence**

There were no apologies.

**(15/046) Minutes of a meeting of the Parish Council held on 17 June 2015**

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 17 June 2015 be signed as a correct record of the meeting.

**(15/047) Declarations of Interest and Gifts and Hospitality**

- (a) There were no declarations of Pecuniary Interest.
- (b) There were no declarations of Non-Registerable Interests
- (c) There were no requests for dispensations.
- (d) There was nothing to record in the Gifts and Hospitality register

**(15/048) Chairman's Announcements**

The Chairman had no announcements to make.

**(15/049) Public Participation**

The Chairman said he was aware that members of the public present were there regarding specific planning applications and he would permit them to speak as the applications arose on the agenda.

**(15/050) Cornwall Councillor's Report**

Cllr Mustoe reported that he proposed a motion at full council yesterday to ban the release of balloons and Chinese lanterns on Cornwall Council land and he is looking towards a county wide or national ban.

Cllr Mustoe also reported that the Prime Minister stayed at the Cornwall Hotel Spa when he visited Cornwall last week to sign the devolution deal. Members of his team commented on the smell at Menagwins. The Chairman will forward his incident log for the last 12 months to Cllr Mustoe. Cllr Mustoe will arrange a meeting between Steve Double MP and South West Water and the Chairman asked if he could also attend.

Cllr Mustoe then reported that the Higher Trehiddle planning application was due to go before the Strategic Planning Committee on 27 August. He had previously forwarded a letter from the developers to the parish council about a possible financial contribution to the parish and he was asked if he could get the letter re-worded to indicate that the promised £25,000 contribution would be for environmental projects.

Cllr Mustoe said that flashing speed monitors have been removed from A390 in St Blazey and he is trying to find out if they can be installed near the Pentewan Valley sign.

### **(15/051) Devon and Cornwall Police Report**

The Clerk read out PCSO Hemming's report which stated that there had been 5 crimes reported in the last month - 1 common assault, 1 burglary, 2 dogs not under proper control and 1 driver or attempting to drive with excess alcohol. PCSO Hemming apologised for not carrying out a speed check in Tregorrick, but this was planned for 24 July.

Cllr Cartwright said that dogs not under control were becoming an increasing concern and the problem needs monitoring.

### **(15/052) Planning Matters**

(a)

(i) PA15/05015 - The Stables, Mulvra Farm, London Apprentice: Conversion of an agricultural building (The Stables) to form a residence with ancillary living accommodation (part retrospective)

Mr Peddar (the applicant) outlined the plan and works already undertaken.

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the application as it feels this is overdevelopment and the character of the development that has taken place is out of keeping with the environment.**

(ii) PA15/06044 - Pentewan Valley Nurseries: Outline planning permission with some matters reserved: Erection of 5 dwellings

Mr Hoar (the applicant) outlined the proposals.

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal provided it is consulted on reserved matters and the loss of any flood plain is kept to a minimum.**

(iii) PA15/05520 - Mount Pleasant, London Apprentice: Erection of a two storey side and back extension (with juliet balcony to rear)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports the proposal.**

(b) Paper copies of planning applications

Councillors expressed their concerns about Cornwall Council's decision to cease sending out paper copies of planning applications to town and parish councils from 1 September. Councillors were not completely opposed to viewing plans electronically but felt that there are times when paper plans are necessary. Cllr Muskett and the Clerk will draft a letter to Cllr Hannaford.

### **(15/053) Policy Review**

The following policies were reviewed:

- (i) Standing Orders
- (ii) Financial Regulations
- (iii) Risk Management Strategy
- (iv) Complaints Procedure
- (v) Authorised Signatories
- (vi) The Asset Register

and it was **RESOLVED to accept all the documents subject to the following amendment:**

(i) Standing Orders - 6.j to read "Following the election of the Chairman of the Council and Vice-Chairman (if any) of the Council at the annual meeting of the council, (or for points xiii - xix at the annual meeting or within four months of the meeting) the business of the annual meeting shall include ....

Standing Order 13 b should read "A motion to correct an inaccuracy in the draft minutes shall be moved in accordance with standing order 11(i) above."

(ii) Financial Regulations - It was noted that point 2.2 is not currently being adhered to. Cllr Watkins and the Clerk will arrange a suitable time.

#### **(15/054) Pentewan Public Conveniences**

The parish council has received notification that 6 people or businesses have applied for tender packs from Cornwall Council and the closing date for receipt is 31 July. Councillors decided to wait until the outcome of the tendering process is known before deciding whether to take running the toilets on. The Clerk has received an expression of interest in cleaning the toilets.

#### **(15/055) First Aid Training**

The Clerk has obtained three quotations for running a first aid course and was asked to contact Cornwall Training and Consultancy. Councillors were unsure whether there is a First Responder in the parish and the Clerk was asked to contact South West Ambulance Trust to find out.

#### **Ongoing Parish Matters**

#### **(15/056) Pentewan Flood Defences**

It was **RESOLVED to accept the terms of the Community Emergency Plan Grant scheme to develop the Pentewan Flood Plan into an Emergency Plan.** It is envisaged that money would be used to purchase a store for sandbags and safety items such as torches, head torches, and also to cover the cost of printing the emergency plan.

#### **(15/057) River Banks**

There was nothing to report.

#### **(15/058) Menagwins Water Treatment Works/Levalsa Pumping Station**

A response has been received from Simon Hall, Environmental Health Officer, Cornwall Council, regarding the parish council's concerns about fly infestation at Menagwins. From his perspective there is no problem. Mr Hall asked local residents to ensure that they report any malodours direct to South West Water. The Chairman will draft a letter outlining the history of the site for Steve Double MP.

#### **(15/059) Menagwins Car Park**

The Chairman and Clerk have had a meeting with Simon Riordan who designed the St Austell Discovery Map and a quote has been received for a map for an interpretation board. It was decided to defer the matter.

**(15/060) Highways Concerns**

Cllr Cartwright reported that there is Japanese knotweed adjacent to the bus shelter in Tregorrick. The Clerk will report the matter to Cornwall Council.

The Chairman has obtained two redundant car park ticket machines from Cornwall Council which he will store for future use.

The Clerk has had a meeting with Rachael Tatlow, Highways Manager and Ms Tatlow has offered to temporarily site a RadarClass portable radar device on Tregorrick Road to record speeds. Ms Tatlow has checked the s106 agreement for the Porthpean Road Phase 2 development. She has requested that any schemes the parish council wishes to put forward should be submitted via Cllr Mustoe.

**(15/061) Parish Logo**

There has been no progress and the matter will be carried over.

**(15/062) Meetings/Training Attended**

18 June - Chairman and Clerk met Jon James from Cornwall Council to discuss the future of Pentewan’s public toilets

7 July - Chairman and Clerk met Simon Riordan to discuss a map for the proposed Menagwins interpretation board

22 July - the Clerk attended a Local Council Advisory Service Risk Seminar

**(15/063) Financial Matters**

(a) It was noted that the Annual Audit has now been concluded.

(b) Current balances were noted and it was **RESOLVED to authorise the following payments:**

000260	Grant Thornton	Annual Audit fee	£120.00
000261	SLCC	Balance of Community Governance course fees	£330.00
000262	Mrs J Larter	July salary	*
		Mileage May - June	£62.55

\*Publication of salary payments is excluded under the Data Protection Act

**(15/064) Correspondence Received**

The following correspondence was noted

- Details of Cruse Bereavement AGM on 16 July
- Communities and Devolution Bulletin
- CALC’s response to Cornwall Council regarding The Case for Cornwall
- CALC newsletter
- Safer Cornwall newsletter
- Email correspondence regarding the withdrawal of paper planning applications
- Letter from Lanner Parish Council regarding The Case for Cornwall
- For Cornwall - newsletter from Cornwall Council
- Email enquiry concerning the operation of a waffle outlet in Charlestown and Pentewan
- Letter from Kingsley Developments regarding a contribution in respect of the proposed Higher Trehiddle development
- Agenda for the Cornwall Countryside Access Forum meeting on 28 July
- Email from Cornwall Council regarding the Leisure Services Review, Soft Market Test 2015

- Email from Cornwall Council regarding the delivery of libraries and One Stop Shops - there is future work to be done and the matter has been removed from the Cabinet agenda
- The Case for Cornwall update

**(15/066) Dates for the Diary**

There were no dates for the diary.

**(15/067) Dates of Meetings**

Ordinary meetings: (all in the Committee Room, One Stop Shop, Penwinnick Road) 22 July, 19 August (*if required*), 16 September, 21 October, 18 November, 16 December 2015

The meeting closed at 9.10 pm.

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