

**MINUTES OF THE ANNUAL MEETING OF PENTEWAN VALLEY PARISH COUNCIL HELD AT PENTEWAN SANDS SAILING CLUB, THE HEADLAND, PENTEWAN PL26 6BZ AT 7.00PM ON WEDNESDAY 21 DECEMBER 2022.**

**Present:** Cllrs Mike Ward, Steve Street, Miles Avery, Richard Strawford, George Muskett, Andy Cleverdon, and Janice Williams

**In attendance:** Anne Cruickshank (Clerk).

**(22/129) Apologies for Absence**

Apologies were received from Cllrs Vicky Cartwright, Toni Dowrick, James Mustoe and Michael Bunney.

**(22/130) Minutes of a Meeting of Pentewan Valley Parish Council held on 16 November 2022**

It was **RESOLVED** that the minutes of the Parish Council held on 16 November 2022 be signed as an accurate record of the meeting.

**(22/131) Declarations of Interest on Items on the Agenda**

Cllrs Avery and Strawford declared an interest in agenda item 15e, Pentewan Car Park. Cllrs Avery and Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2024.

**(22/132) Chairman's Announcements**

The Chairman had no announcements to make.

**(22/133) Public Participation**

There were no members of the public present.

**(21/134) Cornwall Councillors Report**

Cllr Mustoe's and Cllr Bunney's reports had been circulated.

**(22/135) Crime and Disorder**

- a) There were no instances of crime and disorder reported.
- b) Details of the Police and Crime Commissioner Survey were noted.

**(22/136) Planning Applications and Related Matters**

- a) To respond to the following planning applications
  - (i) PA22/10334. Works to trees in a conservation area (TCA) Removal of one unhealthy Leyland at 2 The Terrace Pentewan St Austell Cornwall PL26 6DE. It was noted.

**(22/137) Climate, Ecology & Environment Advisory Committee**

Cllr Muskett advised that the CEEAC meeting had been postponed until the new year.

Chair .....

**(22/138) Neighbourhood Development Plan**

Cllr Street gave a summary of the progress of the NDP Steering group, the report had been circulated. It was **RESOLVED** that the NDP Steering group should proceed with the GO Collaborate survey.

**(22/139) Shared Prosperity Fund.**

Cllr Ward suggested funding could be considered for full Post Office services being returned to Pentewan Village. Cllr Ward offered to lead discussions with stakeholders on behalf of the Parish Council.

**(22/140) Flood Defences**

Cllrs Avery gave an update on the flood defences; Works have now been put back until October 2023. Next meeting Monday 26 January 2023.

**(22/141) Riverbanks**

No new concerns.

**(22/142) Menagwins Car Park**

No new concerns.

**(22/143) Highways Matters**

New solar lights have been provided for the bus stop on Pentewan Road Cllr Avery will arrange for them to be installed.

**(22/144) Pentewan Car Park**

The clerk will get a quote for a service & maintenance agreement for the payment machine.

**(22/145) Pentewan Toilets**

The lock on one unit was not working the engineer attended and repaired the fault.

**(22/146) Pentewan Square**

No update available.

**(22/147) Financial Matters**

- a) The draft budget was considered, and it was **RESOLVED** to set a budget of £49057.66 for 2023/24
- b) It was **RESOLVED** to submit a precept demand of £9707.66, which represents no increase for a band D property for 2023/24.
- c) Current balances were noted, and the following payments were authorised

Chair .....

PENTEWAN VALLEY PARISH COUNCIL								
Schedule of Payments December 2022								
Date	Transaction Cheque No.	Payee	Reference Number	Supply/ Service		Total Payment	VAT Paid	Net Paid
<b>Automated Payments</b>								
<b>Invoice Date</b>								
01/12/2022	DD	Cornwall Council	802529493	Business Rates- Menagwins Car Park		56.00	-	56.00
02/12/2022	DD	EDF	671 157 448 672	Car park Electricity		13.00	-	13.00
25/11/2022	DD	BT Group	M046	Pentewan car park broadband		49.14	8.19	40.95
07/12/2022	DD	British Gas	92894214	Toilets Electricity		12.07	0.57	11.50
13/12/2022	DD	Capita	6095286563	VAT XMPT parking payments (Sep 22)		5.10	-	5.10
09/12/2022	DD	Capita	6095286204	Parking Payments (Nov 22)		180.12	30.02	150.10
<b>Authorised Payments</b>								
<b>Invoice Date</b>								
09/11/2022	BACS	A & A Maintenance	2019	SHRUB BEDS Pentewan		50.00	-	50.00
16/11/2022	BACS	Corserve	12591	toilet cleaning		390.80	65.13	325.67
13/12/2022	BACS	Cornwall Council	8100323401	CEO (Nov 22)		129.60	-	129.60
	BACS		Q3	Staff Costs		743.36	6.86	736.50
						<b>1,629.19</b>	<b>110.77</b>	<b>1,518.42</b>

### (22/148) Meetings and Training Attended

Cllrs Street and the Clerk attended two meetings with Go Collaborate regarding the NDP. Cllr Williams and Street attended a meeting with Cornwall Council Neighbourhood Planning team. Cllr Avery attended the flood defence meeting. Cllr Muskett attended a Planning meeting.

### (22/149) Correspondence Received

No additional correspondence was received.

### (22/150) Dates for the Diary

- 23 January 2023 Smaller Councils Meeting.
- 24 January 2023 NDP Steering Group Meeting.
- 26 January 2023 Flood Defence Meeting.
- 30 January 2023 Community Network Panel.

### (22/151) Dates of Meetings

To note dates of forthcoming meetings which will alternate between the Sailing Club (SC) Pentewan and The Cornwall Hotel (CH) from 7pm unless stated: (SC), 18 January 2023 (CH), 15 February 2023 (SC), 15 March 2023 (CH).

### (22/152) Staffing Matter

It was **RESOLVED** to pay additional hours of work for administrative support provided to the NDP project and steering group. See Confidential Minute.

### The Meeting Closed at 20:10pm

Date .....

Chair .....