

MINUTES of a MEETING OF PENTEWAN VALLEY PARISH COUNCIL held on WEDNESDAY 22 NOVEMBER 2017 in The Committee Room, St Austell One Stop Shop

Present: Cllrs Derek Yeo, George Muskett, Miranda Smith, Ian Watkins

In attendance: Cllr James Mustoe (Cornwall Councillor), Julie Larter (Clerk)

(17/119) Apologies for Absence

Apologies were received from Cllrs Vicky Cartwright, Liz Mahoney, Miles Avery, Mike Ward and PCSO Julie Carpenter.

(17/120) Minutes of a meeting of the Parish Council held 18 October 2017

It was **RESOLVED** that the minutes of a meeting held on 18 October were an accurate record of the meeting.

(17/121) Declarations of Interest on Items on the Agenda

Cllr Smith declared an interest in planning application PA17/11022 – Pentewan Car Park.

(17/122) Chairman's Announcements

The Chairman had no announcements to make.

(17/123) Public Participation

There were no members of the public present.

(17/124) Cornwall Councillor's Report

Cllr Mustoe reported that the pothole at Menagwins car park had been repaired. He has contacted the Environment Agency for details of the riverbank work currently being undertaken and is awaiting a response. Traffic lights are in place in London Apprentice whilst South West Water undertake work.

Cllr Mustoe reported that on 13 November he attended a meeting to discuss the proposed Tregorrick Road scheme. Cllr Mustoe is unhappy that due to an objection from a neighbouring Cornwall Council divisional member, the matter has been referred to the portfolio holder. Cllr Mustoe will speak to the portfolio holder, Cllr Geoff Brown. Cllr Mustoe laid a wreath in Pentewan on Armistice Day on behalf of Cornwall Council. Cllr Mustoe took part in a Clean Cornwall litter pick with the Scouts on Saturday.

(17/125) Devon and Cornwall Police Report

(a) The Clerk reported that 2 crimes were reported in the previous month, 1 Actual Bodily Harm (detected) and 1 robbery (detected and belongings returned).

(17/126) Planning Applications and Related Matters

(i) PA17/09035 – Dolphin Cottage, 27 West End, Pentewan

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports the application.

(ii) PA17/00030/NDP – St Mewan Neighbourhood Development Plan
It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports the document.

(b) The following applications for tree work in a Conservation Area were noted:

- (i) PA17/10090 – 15 West End, Pentewan
- (ii) PA17/09573 – 11a North Road, Pentewan
- (iii) PA17/10448 – 11 North Road, Pentewan
- (iii) PA17/11022 – Car Park, West End, Pentewan

(17/127) Electoral Review of Cornwall Council

Cllr Mustoe stated that he is preparing his response and will be trying to maintain the integrity of rural and urban areas and not split parishes. The Parish Council will respond to the consultation once Cllr Mustoe has outlined his preferred option.

(17/128) St Austell Bay Economic Forum (SABEF) Greening Project

It was **RESOLVED** that the Clerk should write to the Town Clerk stating that the Parish Council supports the initiative and would like to be involved.

(17/129) Pentewan Flood Defences (Pentewan Emergency Plan)

The Emergency Store is now fully equipped.

Cllr Ward reported that recent storms have eroded the sea wall a little more and there are now several cracks.

The Clerk reported that she has contacted Helen Nicholson, Community Link Officer regarding the outcome of a meeting held in September 2016.

(17/130) Coastal Flooding Risk

There was nothing to report.

(17/131) The Shrubbery

There was no update.

(17/132) Pentewan Village Consultation

Cllr Ward reported that the Village Fund Committee will be meeting on 22 January. Cllr Ward will attend the meeting and explain the Action Group's intentions.

(17/133) River Banks

There was nothing to report.

(17/134) Menagwins Water Treatment Works/Levalsa Pumping Station

Cllr Watkins reported that there had been overnight noise issues at Menagwins which he had reported but had received no response. Cllr Mustoe offered to chase.

(17/135) Menagwins Car Park

The pothole has been repaired and the Chairman and Cllr Mustoe will clear vegetation before Christmas.

(17/136) Highways Matters

(i) Traffic Regulation Order for Pentewan Hill

The consultation opened on 1 November and closes on 23 November. It was **RESOLVED that the Clerk should respond to the consultation stating that the Parish Council is fully supportive of the proposal.**

(ii) Tregorrick Traffic Calming

The Clerk reported that as mentioned previously by Cllr Mustoe a meeting was held on 13 November, attended by Cllr Mustoe, Cllr Pears, Cllr Hayward, David Pooley – Town Clerk, Helen Nicholson – Community Link Officer, Alan Shales and a colleague from Cormac together with the Clerk. Mr Shales suggested changing the position of the bollards. Cllr Pears is objecting to the scheme and would like Highways to take a strategic look at the traffic situation in the wider St Austell area. Mr Shales has spoken to his manager who has stated that because 2 ward members disagree, the matter is to be referred to the portfolio holder.

(iii) Other Highways concerns

Cllr Smith is concerned about the lack of lighting at the bus stops in Pentewan and suggested a solar light could be placed in each shelter. The lights cost approximately £22 each. It was **RESOLVED to purchase 2 lights.**

Cllr Muskett is concerned about the fencing along the pavement between Watering Lane and the Tregorrick turning. The Clerk was asked to report the matter to Cormac.

The Clerk has received a complaint about the untidy site at Towan Car Repairs. Councillors reported that on occasions it appears that cars are being repaired in the lay-by. The Clerk is to report the matter to Enforcement.

(17/137) Meetings/Training Attended

(i) The Clerk was asked to organise a visit to the Cornwall Energy Recovery Centre – and the suggested date was Thursday 11 January at 10.30am.

(ii) Meetings attended

6 November – Cllr Smith attended the Local Government Boundary Review consultation

11 November – Cllr Avery represented the Parish Council at Pentewan's Armistice Day service

12 November – The Chairman represented the Parish Council at the St Austell Remembrance Day parade

13 November – The Clerk attended the Tregorrick traffic calming meeting

16 November – The Clerk took part in a tour of the Cornwall Energy Recovery Centre

17 November – The Chairman attended the Cornwall and Isles of Scilly Physical Activity Summit

(17/138) Financial Matters

(i) A report from the internal auditor was noted.

(ii) It was **RESOLVED to demand a precept of £12,915.69 for the 2018/19 financial year. This would result in the cost to a band D property of £45.99, a reduction of £1.49 from the current year.**

(iii) It was noted that on 1 November, the Living Wage Foundation's rate increased to £8.75.

(iv) Current balances were noted and the following payments were authorised:

Cheques			£
000 409	Poppy Appeal	2 x wreaths	34.00
000 410	Start Traffic Management	100 sandbags and 2 x road closed signs	141.48
000 411	Mrs J Ringrose	Internal audit fee	25.00
000 412	South West Water	Water charges 6 July – 24 October	205.16
000 413	Lyreco	Toilet cleaner, high viz vests and litter pickers	99.84
000 414	St Austell Bay PC	1/3 share renewal of anti-virus software	13.88
000 415	Mrs V Page	November salary	*
000 416	Mrs J Larter	November salary	*
		Working from home allowance	104.00
		Mileage	74.70
		Expenses	1.00

Automated Payments

DD	Cornwall Council	Business Rates for Menagwins Car Park	£50.00
DD	NEST	Clerk's Pension (EE and ER contributions)	*

*Publication of salary payments is excluded under the Data Protection Act

(17/139) Correspondence Received

A list of correspondence had previously been circulated with the agenda papers and the following items had been subsequently received:

- Details of Cornwall's Winter Wellbeing campaign and guide
- Details of CALC training programme (previously circulated) It was **RESOLVED that the Clerk could attend under £25,000 audit training**
- Notification of the appointment of external auditors for the next 5 years (previously circulated)
- Details of Cornwall Council's planning conferences (previously circulated)
- Notification of the Community Infrastructure Levy examination on 24 January (previously circulated)
- Details of funding for A30 link road (previously circulated)
- Request for information from Cormac regarding land ownership in London Apprentice

(17/140) Dates for the Diary

30 November – Cornwall Council Localism Summit (Cllr Ward and the Clerk to attend)

13 December – St Austell and Mevagissey Community Network Panel Meeting (The Chairman, Cllr Muskett and the Clerk to attend)

4 December – St Austell Bay Economic Forum (The Chairman to attend)

(17/141) Dates of Forthcoming Meetings

(To be held in the Committee Room, St Austell One Stop Shop unless stated, all commencing at 1900)

20 December 2017; 17 January, 21 February, 21 March, 18 April (Pentewan Village Hall), 16 May, 20 June, 18 August (if required), 22 August, 19 September, 17 October (Pentewan Village Hall), 21 November, 19 December.

(17/142) Exclusion of Public and Press

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was **RESOLVED that because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for agenda item 17**

(17/143) Complaint to Cormac

See confidential minute.

The meeting closed at 8.15 pm

..... Chairman

..... Date

DRAFT