

**MINUTES of THE ANNUAL MEETING OF PENTEWAN VALLEY PARISH COUNCIL held on WEDNESDAY 16 MAY 2018 in the Committee Room, St Austell One Stop Shop**

**Present:** Cllrs Derek Yeo, George Muskett, Ian Watkins, Miles Avery, Vicky Cartwright, Mike Ward, John Sundercombe

In attendance: Julie Larter (Clerk) Cllr James Mustoe CC

7 members of the public and 5 representatives to speak about the Coyte Farm planning application

**(18/001) Election of a Chairman**

It was **RESOLVED** that **Cllr Derek Yeo be elected as Chairman of the Parish Council for the forthcoming year.** The Chairman duly signed the Declaration of Acceptance of Office.

**(18/002) Election of a Vice-Chairman**

It was **RESOLVED** that **Cllr Miles Avery be elected as Vice-Chairman of the Parish Council.**

**(18/003) Apologies for Absence**

Apologies were received from Cllr Miranda Smith and PCSO Julie Carpenter.

**(18/004) Minutes of a meeting of the Parish Council held on 18 April 2018**

It was **RESOLVED** that **the minutes of a meeting held on 18 April 2018 were an accurate record of the meeting and they were duly signed by the Chairman.**

**(18/005) Declarations of Interest on Items on the Agenda**

There were no declarations of interest.

**(18/006) Chairman's Announcements**

The Chairman congratulated Cllr Smith on the safe arrival of Oscar and it was **RESOLVED that the Clerk should send Cllr Smith a bouquet of flowers.**

The Chairman said that he was reordering the order of planning applications on the agenda.

**(18/007) Tregorrick Traffic Calming Scheme**

The Chairman reported that he together with Cllrs Sundercombe, Muskett and Watkins and the Clerk attended a meeting with Alan Shailes and Rachael Tatlow from Cormac on 15 May. The experimental residents only access is due to start at the end of July. Cllr Cartwright will forward farmers' addresses to the Clerk in order that Cormac can write to them to explain the scheme.

**(18/008) Public Participation**

No member of the public wished to speak.

**(18/009) Cornwall Councillor's Report**

Cllr Mustoe congratulated the Chairman and Vice Chairman on their re-election. He also congratulated Cllr Smith on the birth of her baby.

Cllr Mustoe reported that he had been busy undertaking litter picks and beach cleans during April. At the weekend he took part in The Great Plastic Pick Up around the parish and along Gypsy Lane he and Cllr Pears collected 105 bags of dog poo. He said that an additional dog waste bin was being installed at the bottom of the steps leading from the Tregorrick Way development onto Gypsy Lane and he asked whether the Parish Council would consider placing one at the Tregorrick Road end of the lane. The Clerk said she would put the matter on the next agenda. Cllr Ward asked Cllr Mustoe to lobby Cornwall Council about enforcement, signage and publicity regarding clearing up after dogs.

Cllr Mustoe said that everything was in place for the parish litter pick on Sunday.

Cllr Mustoe said that following a request from the Parish Council to call in the Oak Lodge planning application, he has spoken to the planning officer and her line manager and he was of the opinion that there is no longer a reason to have an agricultural tie to the house and he would not be calling it in. Cllr Mustoe asked members to reconsider their response to the 5-day protocol letter and it was **RESOLVED that although the Parish Council firmly believes there is a requirement for agricultural dwellings in the parish, the Clerk should respond to the Planning Officer saying that on this occasion the Parish Council maintains its objection and will agree to disagree with the Planning Officer's decision.** The Chairman asked Cllr Mustoe to ascertain what Cornwall Council's policy on agricultural restrictions was.

Cllr Mustoe referred to Cornwall Council's decision to stop publicising details of enforcement cases in order to comply with the forthcoming General Data Protection Regulations and said that Steve Double MP was taking up the matter with Cornwall Council.

### **(18/010) Devon and Cornwall Police Report**

The Clerk read out PCSO Carpenter's report which stated that there had been one crime between 16 April and 13 May – 1 x theft from a vehicle at Pentewan Sands.

### **(18/011) Planning Applications and Related Matters**

(a)

(i) PA18/03188 – Brooklea, London Apprentice: Proposed extension to form annexe to existing dwelling

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council stating that the Parish Council supports the application.**

(ii) PA18/02225 – Land at Coyte Farm: Construction of 150 homes, public open space, landscaping and all associated infrastructure works

Representatives from Redrow, Barton Willmore, Hydroc and Curtin & Co outlined the application and responded to the points raised by the Parish Council at its last meeting. Councillors were disappointed that their points had not been properly addressed and it was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the proposal for the following reasons:**

- 1. Vehicular access onto the A390**
- 2. Pedestrian access, in particular the safety of children crossing the A390 walking to St Mewan School**
- 3. Insufficient regard to the modes of transport other than cars (as set out in the NPPF)**

#### **4. The Parish Council questions the necessity for the scheme. The site was not included in the Site Allocations Document Plan**

(iii) PA18/03400 – Natural Retreats: Relocate the swimming pool and multi-use games area, components of the clubhouse building (Approved as part of application PA16/03739) from the south field to a central part of the site to reduce infrastructure, visual impact and improve accessibility. Erection of a small storage unit to the rear of existing reception building  
It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal but would prefer to see the elevations finished with natural stone facing.**

(iv) PA18/02981 – Land north of Nanterrow, Lower Tregongeeves: Outline application for residential development for 5 dwellings (revised proposal to approval PA17/01656)  
Lisa Solly from Situ 8 outlined the application and it was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the proposal on the following grounds:**

- 1. Loss of woodland hedgerow**
- 2. The proposal fails to include provision for pedestrians or cycling or any mode of transport other than motor vehicles and as such doesn't meet the requirements of the NPPF**

#### **(18/012) Licensing Application LI18\_002411 – The Ship Inn**

It was **RESOLVED that the Clerk should respond stating that the Parish Council has no objections to the proposal but would like to see wording to ensure the licensee mitigates the impact of noise and anti-social behaviour. With regard to safeguarding children and young people, the license should ensure that the bar is operated by an appropriately qualified and supervised members of staff and care should be taken to monitor young people for under-age drinking and intoxication.**

#### **(18/013) Pentewan Village Car Park**

Cllr Ward reported that prior to the parish council meeting, the first meeting had taken place where the purpose and decision-making process was explained. There are some outstanding matters and provided answers are received in time, the next meeting will be on 20 June.

#### **(18/014) General Data Protection Regulations**

A report from the Clerk was noted and it was **RESOLVED that the Clerk should spend necessary funds to purchase Microsoft Office and anti-virus software for the new laptop purchased with a grant from the Transparency Fund.** The Clerk explained that all councillors should have a council-specific email address and the matter is to be investigated.

#### **(18/015) Pavement Weedspraying**

It was **RESOLVED to accept a quote from Complete Weed Control to spray the following areas: Pentewan Road from its junction with Sawles Road to the junction for Polgooth in London Apprentice; Bridgemoor Close; Old bus shelter to Pentewan village junction; The gateway opposite Pentewan Sands to the Pentewan village junction; Pentewan Square, the area around the phone box, the pavement from opposite the pub to the war memorial. The area around the public toilets.**

The Clerk was asked request the contractor to undertake the second spray in September before the leaves fall.

**(18/016) Pentewan Flood Defences**

A meeting has been arranged with Pentewan Sands on 21 May.

**(18/017) The Shrubbery**

There was nothing to report.

**(18/018) River Banks**

There were no concerns.

**(18/019) Menagwins Water Treatment Works/Levalsa Pumping Station**

Cllr Watkins reported that there have been several instances of noises coming from the pumping station. The Chairman stressed the need to report incidents.

The Clerk has received a response from the Environment Agency regarding the disposal of swimming pool water and blue chemicals from camp toilets. The Chairman will draw up a list of campsites in the parish and the Clerk will ask the Environment Agency to confirm when they last inspected each site.

**(18/020) Menagwins Car Park**

The Chairman reported that he put the new litter bin up at the weekend and would monitor its use.

**(18/021) Highways Matters**

It was noted that an Intention Notice has been issued for Tregorrick Road in relation to a road closure 5 – 11 July from 0730 – 1800.

**(18/022) Pentewan Village Toilets**

(i) It was **RESOLVED to accept a quote of £329 to paint the toilet doors.**

(ii) It was **RESOLVED to purchase 2 lockable display cases to be affixed to the cubicle doors as a cost of £30.**

**(18/023) Meetings/Training Attended**

24 April – Cllr Muskett attended a Home and Dry interactive workshop

26 April – The Clerk attended a meeting of the SLCC Smaller Councils meeting

3 May – Cllr Muskett attended GDPR training

10 May – The Chairman and Cllr Muskett attended the St Austell and Mevagissey Community Network Panel meeting

15 May – The Chairman, Cllrs Sundercombe, Muskett, Cartwright and Watkins together with the Clerk attended a meeting with Alan Shailes and Rachael Tatlow of Cormac to discuss the Tregorrick traffic calming scheme

**(18/024) Financial Matters**

(i) The Internal Auditor's report was noted.

(ii) It was **RESOLVED to agree the Annual Governance Statement.**

(iii) It was **RESOLVED to agree the Annual Accounting Statements.**

(iv) Current balances were noted and the following payments were authorised:

<b>Cheques</b>			£
000 449	Biffa	Annual service charge (Pentewan bus shelter)	246.48
000 450	Mrs J Ringrose	Internal Audit fee	25.00
000 451	Cornwall ALC Ltd	Training	54.00
000 452	SLCC	1/3 share membership renewal (Clerk)	94.33
000 453	Lyreco	Toilet supplies	89.70
000 454	Broxap	Litter bin for Menagwins CP	260.40
000 455	St Austell Bay PC	1/3 share SLCC Conference (Clerk)	15.00
000 456	Mrs V Page	May salary	*
000 457	Mrs J Larter	May salary	*
		Expenses (purchase of laptop)	419.95
		Working from home allowance	108.00
		Mileage	72.45
		Toilet supplies	4.00
		Refreshments	6.04
<b>Automated Payments</b>			
DD	Cornwall Council	Business rates for Menagwins CP	54.00
DD	NEST	Clerk's pension	*

\*Publication of salary payments is excluded under the Data Protection Act

#### **(18/025) Correspondence Received**

A list of correspondence had previously been circulated with the agenda papers and the following items had been subsequently received:

- Details of vacancies on Cornwall Countryside Access Forum
- Details of Tree Warden Awareness Sessions
- NALC newsletter
- Information regarding Cornwall Sites Allocation Development Plan document
- Special Town and Parish Council newsletter

#### **(18/026) Dates for the Diary**

20 May – Parish litter pick

21 May – Meeting with Pentewan Sands Ltd

#### **(18/027) Dates of Forthcoming Meetings**

(To be held in the Committee Room, St Austell One Stop Shop unless stated, all commencing at 1900)

20 June, 18 August (if required), 22 August, 19 September, 17 October (Pentewan Village Hall), 21 November, 19 December 2018.

The meeting closed at 9.00 pm

..... Chairman

..... Date

DRAFT