

**MINUTES of THE ANNUAL MEETING OF PENTEWAN VALLEY PARISH COUNCIL held on WEDNESDAY 15 MAY 2019 in PENTEWAN VILLAGE HALL at 7.00pm**

**Present:** Cllrs Derek Yeo, George Muskett, Miranda Smith, Vicky Cartwright, John Sundercombe, Miles Avery, Mike Ward, Ian Watkins and Wendy Coop

**In attendance:** Cllr James Mustoe CC; Julie Larter (Clerk); Joel Double (Chairman, St Austell Rugby Club); John Simpson (Kingsley Developments)

**(19/001) Election of a Chairman**

It was **RESOLVED** that **Cllr Derek Yeo be elected as Chairman. Cllr Yeo explained that due to personal circumstances it is likely that he will only hold the office for 6 months.**

**(19/002) Declaration of Acceptance of Office**

Cllr Yeo duly signed a Declaration of Acceptance of Office.

**(19/003) Election of a Vice Chairman**

It was **RESOLVED** that **Cllr Mike Ward be elected as Vice-Chairman.**

**(19/004) Apologies for Absence**

There were no apologies for absence.

**(19/005) Minutes of a Meeting held on 17 April 2019**

It was **RESOLVED** that **the minutes of the ordinary meeting of the Parish Council held on 17 April 2019 be signed as an accurate record of the meeting.**

**(19/006) Declarations of Interest on Items on the Agenda**

Cllr Avery and Cllr Coop declared an interest in agenda item 14, Pentewan Car Park. Cllr Avery and Cllr Coop have been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2021.

**(19/007) Chairman's Announcements**

The Chairman had no announcements to make.

**(19/008) Public Participation**

There were no members of the public present.

**(19/009) Cornwall Councillor's Report**

Cllr Mustoe said that he visited Menagwins Water Treatment Works at the end of April to observe the improvement works currently being undertaken.

Cllr Mustoe said that he has walked the cycle trail and path up to Heligan and has reported some fallen trees to the Trails Officer.

Cllr Mustoe said he will be attending a site meeting in Tregorrack with Cornwall Council, Cormac and the parish council on 20 May to try to progress traffic calming/safety issues. Cllr Mustoe has spoken to Cllr Sue James regarding litter enforcement and Alan Hampshire or a member of his team is willing to speak to the parish council. It was suggested that it may be more appropriate for Mr Hampshire or one of his colleagues to address the St Austell and Mevagissey Community Network Panel as litter is an issue that affects every parish and the Clerk was asked to write to Cllr Heywood, Chairman of the CNP, to ask if it would be possible. Cllr Mustoe then spoke about Mevagissey Surgery. The partner at the surgery has handed her notice in, effectively handing back the contract to provide GP services with effect from 31 July. NHS Cornwall has written to patients registered at the surgery to explain that they are exploring options which could mean the surgery coming under the umbrella of another practice. There will be a series of drop-in events at the surgery in the coming weeks and an on-line survey for patients has now gone live and Cllr Mustoe encouraged patients to take part. It was **RESOLVED that the Clerk should write to NHS Cornwall emphasising the importance of maintaining a walk-in primary care facility in Mevagissey and the surrounding area.**

### **(19/010) Crime and Disorder**

There was nothing to report.

### **(19/011) Planning Applications and Related Matters**

#### **(a) St Austell Rugby Club**

Joel Double outlined improvements the club wishes to make to their facilities. An application for pre-application advice has been submitted to Cornwall Council. Mr Double explained that the back pitch is on a slope and the club would like to level it out. This would entail importing clean soil from local building sites. The club hopes to provide an additional 99 car parking spaces to alleviate parking on Tregorrack Road, particularly on Sundays. This will give the club 250 – 300 parking spaces. An area adjacent to the telecommunications mast is under-used and the club would like to fence this off to create a boat and caravan storage area. Mr Double explained that the club has had a huge increase in its business rates and it needs to generate additional income. The club would like to create a pond and wildlife area to collect rainwater and water run-off. The club also wants to put in a helicopter pad at some time in the future but this doesn't form part of their current plans. There would be no additional pitch lighting – a mobile unit would be used for the juniors' pitch. Some security lighting would need to be installed in the storage area, probably a PIR.

Councillors raised the following points: the provenance of the soil and how much would be required? (Mr Double to inform the Clerk of the tonnage required); The possible inclusion of additional trees to provide screening; Vehicles using the storage area should be directed via Porthpean Road and not Tregorrack Road (Mr Double confirmed this would be written into future contracts); Has a noise assessment been carried out?

Mr Double explained that the priority for work would be the additional car parking spaces followed by levelling the pitch – the pitch would be out of use for a season. The importation of soil would be over a long period of time as and when soil becomes available.

The Chairman thanked Mr Double for his time.

#### **(b) Kingsley Developments**

John Marshall apologised for not attending last month's meeting when planning application PA19/02070 for Higher Trehiddle Farm was discussed.

Mr Marshall outlined the current situation regarding the main Trehiddle development; The original intention to enter into an agreement with Persimmon Homes didn't work out and Kingsley have signed a deal with Wainhomes. There have been ongoing negotiations with Highways regarding the roundabout and access road and the need for technical approval – Wainhomes wouldn't enter into the scheme until the road scheme was finalised. Mr Marshall said that Wainhomes will only develop the residential side of the site – Kingsley have retained the commercial land. Work to remove hedges and trees was undertaken in the winter to avoid the bird nesting season. Kingsley intend to reinstate the lane so that the Public Right of Way will be unaffected by the development.

Cllr Sundercombe said that there was an ideal opportunity to incorporate a designated cycle path on the new road to link that part of the town with the Pentewan Trail. Mr Marshall promised to take the suggestion back. Cllr Sundercombe said that for the sake of safety it should be a designated cycle track not just a marked lane.

Cllr Muskett explained that the parish council was concerned about the proposed footpath link that went through the current planning application's site. A discussion took place about recent Planning Review Panel Meetings where the footpath was highlighted.

Mr Marshall confirmed that the offer of a contribution from Kingsley Developments towards environmental schemes within the parish remained.

The Chairman thanked Mr Marshall for his time.

### **(19/012) Cornwall Council Community Governance Review**

A response from St Austell Town Council was noted. The Clerk confirmed that she has written to St Mewan Parish Council in response to their letter last month and has suggested that a discussion with them should take place.

### **(19/013) Litter**

#### **(a) Parish Litter Pick**

It was decided that as there is so much vegetation at the moment, it would be better to wait until the autumn to carry out a parish litter pick. Cllr Ward will liaise with local farmers to see when they plan cutting hedges and verges and the intention is to undertake the litter pick immediately afterwards.

#### **(b) Litter Bin for Tregorrick**

As requested, the Clerk contacted Cornwall Council to see if they have any spare bins, but they do not. It was **RESOLVED to purchase a further bin to replace the one stolen recently, to be installed next to the bus stop on the southern carriageway of the B3273**

#### **(c) Litter Enforcement**

(i) Cornwall Council's invitation for Alan Hampshire to address the parish council had been previously discussed.

(ii) Cornwall Council's response to a case that was reported to them in 2017 was disputed by councillors. The Clerk was asked to write to Mr Brader of Cornwall Council's Community

Protection team stating that Cllr Avery had been willing to give a witness statement but had never been contacted by Cornwall Council.

**(19/014) Pentewan Car Park**

The Clerk reported that Cllrs Avery, Ward and Coop together with the Clerk met with the contractor on 7 May to finalise responsibilities regarding the construction work. Pentewan Sands Ltd have asked for a removable bollard to be placed in front of the new gate to prevent it from being obstructed and the Clerk has obtained a quote which she will forward on to the contractor.

The Clerk reported that she has yet to hear back from PSL regarding the license agreement. Broadband is now up and running and the payment machine is due to be delivered the week commencing 20 May, although this has yet to be confirmed. Capita and Worldpay have raised some queries in connection with the payment system which the Clerk is dealing with. Parking bays were painted in the tarmaced section today. It was noted that the Clerk has received an enquiry from a Pentewan resident who is unhappy that he is not able to purchase residents permits for members of his family who do not live in Pentewan. The Clerk was asked to write to him and confirm that residents' permits are only available for permanent residents but that the Off Street Parking Order would be reviewed in due course.

Cllr Watkins has conducted a risk assessment and he and Cllr Ward will liaise over concerns raised. Cllr Coop queried why there were no designated disabled spaces in the car park, and was advised that the decision was taken because although the council wished to be inclusive, it is not a legal requirement to provide designated spaces and Blue Badge holders can park free of charge in the road.

**(19/015) Pentewan Flood Defences**

(i) Proposed flood scheme for Pentewan  
There was nothing to report.

(ii) Pentewan Emergency Plan  
The matter is ongoing.

**(19/016) The Shrubbery**

There was nothing to report.

**(19/017) River Banks**

There was nothing to report.

**(19/018) Menagwins Water Treatment Works/Levalsa Pumping Station**

It was noted that smells had been noticed coming from Levalsa Pumping Station. The Chairman stressed the need to report all instances. Cllr Mustoe asked for dates and times and he will take the matter up with South West Water.

**(19/019) Menagwins Car Park**

There was nothing to report.

**(19/020) Tregorrick Road Safety Improvements**

A site meeting has been arranged with Cornwall Council and Cormac on 20 May.

Cllr Cartwright asked if it would be possible to install some deer warning signs on Tregorrick Road and the Clerk said she would ask the Highways Officer at Monday's meeting.

Cllr Cartwright tendered her apologies and left the meeting.

### **(19/021) Highways Matters**

#### **(i) Speed Monitoring on B3273**

The result of a speed monitoring survey undertaken by Cormac in March was noted.

#### **(ii) Other Highways Concerns**

It was noted that a Road Closure Notice has been issued for 18 and 19 June from Prentice House – London Apprentice.

It was noted that there was a notice up stating that the road from Tregorrick to Roseweek was due to be closed. The Clerk confirmed that the parish council had not been notified of the work.

The Chairman said that an advertising poster had been put up on the bus shelter in Tregorrick and it would have been courteous to mention this to the parish council. Cllr Mustoe was asked to speak to Cornwall Council.

The Chairman and Cllr Smith are to liaise about tree and wildlife planting in the parish and the matter will appear on next month's agenda.

### **(19/022) Financial Matters**

#### **(i) Internal Auditor's Report**

The Internal Auditor's report was noted.

#### **(ii) Annual Governance Statement**

It was **RESOLVED to agree the Annual Governance Statement.**

#### **(iii) Accounting Statements for 2018/19**

It was **RESOLVED to approve the Annual Accounting Statements.**

#### **(iv) Current balances were noted and the following payments were authorised:**

BACS	KCS Printing	Car parking permits	£288.99
BACS	Mrs L Coles	Internal audit fee	£177.64
BACS	APS Construction	Car park construction works	£7,734.38
BACS	Peake (GB) Ltd	Nappy disposal service	£120.00
BACS	Pentewan Sands Ltd	Ground rent for bus shelter	£5.00
BACS	Lyreco	Paper and cleaning products	£29.35
BACS	Staff	May salaries and oncosts	£545.48
BACS	Mrs J Larter	Expenses	£118.00
BACS	BT	Internet and Broadband installation	£214.09
DD	Cornwall Council	Business rates for public toilets	£58.19

### **(19/023) Meetings/Training Attended**

24 April – Clerk attended an SLCC branch meeting

7 May – Cllrs Ward, Avery and Coop together with the Clerk met with a representative from APS Construction to finalise work in the car park

9 May – Clerk attended Cormac’s Highways Engagement event

9 May – Cllr Muskett and the Clerk attended the St Austell and Mevagissey Community Network meeting

**(19/024) Correspondence Received**

In addition to the list of correspondence previously circulated, the following was noted

- Letter from a Polgooth resident concerned about the removal of parts of the hedge and an irrigation pipes from Nanterrow

**(18/025) Dates for the Diary**

20 May – Tregorrick Road site meeting

**(19/026) Dates of Forthcoming Meetings**

Dates of forthcoming meetings (At 7.00pm in the Committee Room, St Austell One Stop Shop, Penwinnick Road unless stated): 19 June, 24 July (change of date), 21 August (if needed), 18 September, 16 October (Pentewan Village Hall), 20 November, 18 December.

The meeting closed at 9.10 pm

The Chairman thanked Cllr Avery for standing as Vice Chairman for the past 2 years.

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Chairman

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Date