

MINUTES of A MEETING OF PENTEWAN VALLEY PARISH COUNCIL held on WEDNESDAY 20 February 2019 in THE COMMITTEE ROOM, ST AUSTELL ONE STOP SHOP at 7.00pm

Present: Cllrs Derek Yeo, George Muskett, Mike Ward, Miranda Smith, Ian Watkins, Vicky Cartwright, Miles Avery and Wendy Coop

In attendance: Cllr James Mustoe CC; Julie Larter (Clerk). 1 member of the public.

(18/208) Apologies for Absence

Apologies were received from Cllr John Sundercombe.

(18/209) Minutes of a Meeting of a Parish Council held on 16 January 2019

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 16 January 2019 be signed as an accurate record of the meeting.

(18/210) Declarations of Interest on Items on the Agenda

Cllr Coop and Cllr Avery declared an interest in agenda item 13 (f), Pentewan Car Park.

(18/211) Chairman's Announcements

The Chairman had no announcements to make.

(18/212) Public Participation

The Chairman said that he would permit the member of the public present to speak when his planning application was being considered.

(18/213) Cornwall Councillor's Report

Cllr Mustoe reported that he, together with Steve Double MP, members of the Parish Council, Cornwall Council, the Environment Agency and Pentewan Sands Ltd met on 15 February to discuss prospective flood prevention measures in Pentewan.

Cllr Mustoe said that it had been agreed to remove inappropriate signs from All Saints Church and form a working party to discuss future church issues.

Cllr Mustoe said that in the absence of Cllr Cherilyn Williams CC, he has written to the Planning Inspector on behalf of Polgooth residents and St Mewan Parish Council regarding the appeal relating to PA18/02981 – Land north of Nanterrow.

Cllr Mustoe has posted the consultation regarding Pentewan car park on Facebook.

(18/214) Crime and Disorder

There was nothing to report.

(18/215) Planning Applications and Related Matters

(a) PA18/11498 – Meadows Camp Site: Construction of 10 no accommodation cabins on raised decking

The applicant outlined the application and it was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports the application.**

(b) The following tree applications were noted:

(i) PA19/00195 – Car Park, West End: Fell Blackthorn tree

(ii) PA19/00883 – Woodland to the rear of 9 The Terrace: Works to reduce the height of stems by approximately 4m to a multi-stemmed Ilex Oak

(iii) PA19/01270 – Orchard House, 11A North Road: Works to Willow trees in a Conservation Area

(c) The following applications were noted:

(i) PA18/11647 – Storage Building adjacent West Towan, Lobbs Shop: Conversion of domestic storage building to unit of holiday accommodation. The applicant has asked for an extension of time in order to engage their own contaminated land expert to liaise with Cornwall Council's contaminated land expert.

(ii) PA19/00195 – Pentewan Car Park: Change of use from Boat Storage Area to Car Park.

(18/216) Licensing Application

LI18_000312 – The Meadows Camp Site. The applicant explained the purpose of the application and the application was noted.

(18/217) Polkyth Leisure Centre

It was decided not to make a representation.

(18/218) Community Right to Bid

The Clerk outlined the process and a discussion took place. Members noted Cllr Avery's concerns about the future of the garage, shop and Post Office. It was **RESOLVED to take no action at the present time.**

(18/219) Safeguarding Policy

It was **RESOLVED to adopt the draft Safeguarding Policy.**

(18/220) Pentewan Flood Defences

A meeting took place on 15 February. The Environment Agency is confident that it can draw up a scheme but in order to get to the stage of being able to submit a bid in the next round of funding in 2021, a piece of work needs to be done to design and justify the need for a scheme. The cost of this work is c£30,000. Cornwall Council will contribute 50%, subject to match funding from the community. There is no guarantee this would lead to implementation of a scheme, but in the event that the scheme does proceed, the Environment Agency would receive full funding. Steve Double MP is approaching St Austell Brewery for funding. The Clerk was asked to write to the Pentewan Village Fund to explain about the proposal and see if they would contribute. Cllr Ward is to approach the Sailing Club. Pentewan Sands Ltd will be approached although it was acknowledged that they have already offered to donate rock armour for the scheme. The £15,000 community funding must be in place by 1 April.

It was **RESOLVED that an Extraordinary Meeting of the Parish Council would be called during the week commencing 4 March.** The Clerk is to ask a representative from

the Environment Agency and Cornwall Council to attend the meeting to explain the proposal to residents.

Cllr Coop left the meeting at 1950 hours.

(18/221) Community Emergency Plan

The matter is ongoing.

(18/222) The Shrubbery

The matter was discussed but it was felt that the parish council is not in a position to make any financial outlay at the present time. The matter will remain on the agenda.

Cllr Cartwright left the meeting at 1955 hours.

(18/223) River Banks

There was nothing to report.

(18/224) Menagwins Water Treatment Works/Levalsa Pumping Station

Work to reduce odour levels has now started, but it was noted that there is a particularly nasty smell coming from the site this evening. Cllr Mustoe will report the matter to South West Water.

(18/225) Menagwins Car Park

Cllr Smith said that she has carried out a litter pick on the past 4 Saturdays and she was dismayed by the amount of dog excrement at the start of the trail, close to the waste bin. The Clerk was asked to contact the dog warden.

Cllr Mustoe left the meeting at 2000 hours.

(18/226) Pentewan Car Park

The Clerk gave an update on the current situation: Planning – The Blackthorn tree can be felled and it has been agreed to plant 2 trees on the Sailing Club boundary to compensate for the loss; consent to demolish the wall is not needed and the application has been withdrawn; the Change of Use application has now been verified and the determination date is 28 March; an application for Advertisement Consent is needed. The consultation on the proposed Offstreet Parking Order closes on 8 March and to date 4 representations have been received. Cllr Ward and the Clerk have had a meeting with Metric to discuss a payment machine and the matter will be discussed in closed session at the end of the meeting. A site meeting has been arranged with Western Power Distribution on Friday.

(18/227) Tregorrick Road Safety Improvements

Helen Nicholson, Community Link Officer has had a meeting with the Highways Officer and they concluded that there are 2 real options to address safety and speed concerns in the village – additional lighting near the rugby club and buildouts in the village, although they stated that neither scheme would be as effective as severance. Cormac is to carry out a

feasibility study and the report should be available for the council meeting on 17 April. The Clerk was asked to contact the Highways Officer and ask for the results of the traffic census undertaken in 2018 and also for a copy of the 2015 Radar report. The Clerk was also asked to request a site meeting with the Highways Officer and a member of the design team to discuss where speed cushions should be sited.

(18/228) Highways Matters

(i) Grass cutting around the Jubilee trees near Tregorrick

This matter was deferred to next month, pending receipt of a quote.

(ii) Litter bin near the junction of Lower Sawles Road/B3273

It was **RESOLVED to purchase a post mounted bin to be installed on the railings behind the parish entry sign.**

(iii) There were no highways concerns.

(18/229) Financial Matters

(a) Public toilets

It was noted that the Council has entered into another long term agreement with British Gas to supply electricity to the public toilets.

The Clerk has arranged for an engineer from Healthmatic to service both paying mechanisms at a cost of £180 to resolve reliability issues.

(b) Current balances were noted and the following payments were authorised:

BACS	Staff	Salaries, oncosts and expenses	506.09
BACS	SWW	Water charges	239.62
BACS	Cornwall ALC	CALC AGM	36.00
BACS	Cornwall Council	Legal fees	449.28
BACS	AD Sales T/a Newquay and St Austell Voice	Parking Order Notice	78.00
BACS	Lyreco	Cleaning supplies	71.82
BACS	St Austell Bay PC	Photocopy recharge and shared clerk's expenses	286.31
BACS	PortalPlanQuest Ltd	Planning fees	251.00
BACS	Mrs J Larter	Expenses re on-line maps	25.92
DD	Cornwall Council	Business rates for Menagwins CP	£54.00

£5,000 is to be vired from the Contingencies budget to cover Pentewan car park expenditure.

(c) Request for training

It was **RESOLVED to contribute £75 towards the Clerk's attendance at an Employment Law training course in March.**

(d) In accordance with her contract of employment, it was noted that the Clerk's salary has increased 1 spinal point as a result of her BA (Hons).

(18/230) Meetings/Training Attended

25 January – The Clerk attended a planning enforcement workshop for Clerks

14 and 15 February – The Clerk attended the SLCC Practitioners' conference. The Clerk reported that an item on Operation London Bridge will be on next month's agenda. The Clerk attended a presentation from Jane Ramsey, a member on the Committee on Standards in

Public Life about the Local Government Ethical Standards report just published and said that there will be a new Code of Conduct in the near future.

15 February – The Chairman, Cllrs Ward and Avery attended a meeting with Cornwall Council, the Environment Agency, Steve Double MP and Pentewan Sands Ltd to discuss a possible flood prevention scheme for Pentewan

16 February - Cllrs Muskett and Coop attended the CALC AGM. The Community Governance Review was discussed and the next deadline for parish council input is May and the final results will be published in 2020.

(18/231) Correspondence Received

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Newsletter from Cornwall Community Flood Forum
- Notification of a consultation on Hackney Carriages
- Invitation to attend Cornwall Community Resilience Workshop

(18/232) Dates for the Diary

5 March – St Austell and Mevagissey Community Network Panel – The Chairman to attend

6 March – Cornwall Design Review Panel – Cllr Muskett to attend

21 March – Area Planning Team update – The Chairman and Cllr Muskett to attend

(18/233) Dates of Forthcoming Meetings

Dates of forthcoming meetings (At 7.00pm in the Committee Room, St Austell One Stop Shop, Penwinnick Road unless stated): 20 March (this meeting may be subject to change), 17 April (Pentewan Village Hall), 15 May, 19 June, 17 July, 21 August (if needed), 18 September, 16 October (Pentewan Village Hall), 20 November, 18 December.

(18/234) Exclusion of the Public and Press

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was **RESOLVED that because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following item.**

On the advice of the Clerk Cllr Avery left the room.

(18/235) Pentewan Car Park

Draft License with Pentewan Sands Ltd:

Members considered the draft prepared by the parish council's lawyer; the Clerk was asked to clarify a point on the removal of abandoned vehicles with Cornwall Council. The license can then be forwarded to Pentewan Sands Ltd.

It was **RESOLVED to purchase a parking payment machine from Metric.** The machine will accept payment by contactless and chip and pin only, thus saving the time and cost of cash handling. The machine will be blue and the parish council agreed to enter into a service contract with Metric. The contract will be through ESPO which is a procurement consortium so will comply with the terms of the parish council's Financial Regulations.

It was **RESOLVED to award the contract for works to the car park, to include removal of the wall, erection of fencing, removal of the cycle rack and marking of parking bays to APS Construction.**

It was **RESOLVED to delegate responsibility to award a contract for the ground works in connection with the installation of an electrical supply to Cllr Ward and the Clerk.**

It was **RESOLVED to delegate responsibility for the connection of a telephony supply to Cllr Ward and the Clerk.**

It was **RESOLVED to delegate responsibility for the design and erection of car park signage to Cllr Ward and the Clerk.**

The Pentewan Conservation Area Character Appraisal and Management Proposal document published in 2008 expressed a desire for good pedestrian access to the beach and Cllr Ward offered to speak to Pentewan Sands Ltd to see if an access route could be created directly from the car park.

The meeting closed at 2100 hours

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Chairman

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Date