

Pentewan Valley Parish Council

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Neighbourhood Steering Group Meeting Wednesday 29 February 2024 at 7:00pm Pentewan Village Hall, Glentowan Road, Pentewan PL26 6DB

Minutes & Actions

Present: Cllr Stephen Street (SS), David Rudge (DR), Steve B Foster (SBF) Cllr George Muskett (GM), Cllr Janice Williams (JW) Pat Wood (PW), and Anne Barnes (Clerk),

1. Apologies

Apologies were received Cllr Mike Ward.

2. Review Previous Minutes.

The minutes of the meeting held on 7 February 2024 were reviewed there was two outstanding action – Meeting with GoCompare and a quote for leaflet distribution, the clerk is waiting for a list of addresses in the parish from Cornwall Council.

3. NDP Documents

Plan Document

SBF will manage the draft document and keep it up to date. Themes will be added to the relevant sections of the report. The second consultation will draw out key issues. The evidence and results of the public consultations will be used to identify the visions, objectives, and the policies of the NDP. Justification for the policies will be accessed via hyperlinks.

ACTIONS

Clerk to get further advice on using the ERCCIS Map

All suggestions front page (Introduction) picture to SBF

| | Themes | Owner | Status |
|----|------------------------------------|--------------|-----------------------|
| 1. | Introduction | SBF | Completed |
| 2. | Designated Areas | All | |
| 3. | Data Maps | All | |
| 4. | Sustainable Development | SBF | |
| 5. | Our community | SBF | 1 st Draft |
| 6. | Housing | SBF | 1 st Draft |
| 7. | Economy and Employment | DR | 1 st Draft |
| 8. | Natural Environment and Landscapes | SS | 1 st Draft |

| | | | |
|-----|---|-----|-----------------------|
| 9. | Heritage and Design | GM | 1 st Draft |
| 10. | Community Facilities and infrastructure | JW | 1 st Draft |
| 11. | Climate Change | SS | 1 st Draft |
| 12. | Overall Summary | All | |

4. **Design Codes Update**

AECOM are in the process of compiling the Design Codes scope which will be a stand-alone resource referenced in the NDP.

5. **Public Engagement**

Second consultation will be used to get further information on the main issues highlighted from the first survey. Some themes would not need further investigation. These will include questions regarding:

- Housing Need
- Economic Development
- Climate Change
- Community including social and health provision.

ACTIONS

All to look at the themes to identify questions.

Clerk to get quotes for a distribution company to deliver the leaflets.

Clerk to contact GoColaborate regarding the second survey.

SBF to send examples of second survey leaflets.

6. **Progression of the NDP**

Next steps

To complete the draft plan document

Agree the plan objectives.

Agree dates of next consultation, leaflets

Start to prepare survey questions.

ACTION DR to update project plan time lines.

7. **Budget & Finance**

Budget had not changed since last meeting.

ACTION Clerk to send update to group in March.

8. **Matters Arising**

None

9. **Future Meeting Dates**

Future meeting to be held on the last Wednesday of the month unless stated: 27 March 2024, 24 April 2024. Location to be confirmed.

Meeting Closed at 20:31