

**MINUTES OF THE ANNUAL MEETING OF PENTEWAN VALLEY PARISH COUNCIL HELD AT THE CORNWALL HOTEL, PENTEWAN RD, TREGORRICK, SAINT AUSTELL PL26 7AB AT 7.00PM ON WEDNESDAY 15 MARCH 2023.**

**Present:** Vicky Cartwright, Miles Avery, Richard Strawford, Steve Street, Toni Dowrick, Janice Williams, and George Muskett.

**In attendance:** Cllrs James Mustoe, Michael Bunney and Anne Cruickshank (Clerk).

**(22/206) Apologies for Absence**

Apologies were received from Cllr Mike Ward and Andy Cleverdon.

**(22/207) Minutes of a Meeting of Pentewan Valley Parish Council held on 15 February 2023.**

It was **RESOLVED** that the minutes of the Parish Council held on 15 February 2023, be signed as an accurate record of the meeting.

**(22/208) Declarations of Interest on Items on the Agenda**

Cllrs Avery and Strawford declared an interest in agenda item 18e, Pentewan Car Park. Cllrs Avery and Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2024.

**(22/209) Chairman's Announcements**

The Chairman had no announcements to make.

**(22/210) Public Participation**

There were two members of the public present, Mrs Duckworth and Ms Robinson who wanted to comment on item 12 of the agenda, the Chair agreed to bring the item forward for discussion. Mrs Duckworth raised her concerns regarding the traffic using the privately owned road to the retail park and beyond at London Apprentice. There had been a marked increase in the number of cars, vans and large lorries using the lane, throughout the day and at high speeds, as well as more vehicles parking. The lane crosses the Pentewan Trail and the increased activity on the lane is making the area unsafe for cyclists and walkers especially those with children, dogs, and horses. Mrs Duckworth and Ms Robinson requested that traffic calming measures and improved signage, or road markings be installed in a bid to slow the traffic and make the area safer. Cllr Bunney suggested the matter could be discussed as part of the White River Project. Following discussions, the Parish Council requested Cllr Bunney raise the issue at the White River Project to see if a stakeholder group could be set up to address the issues raised.

**(21/211) Cornwall Councillors Report**

Cllr Bunney's and Cllr Mustoe's reports had been circulated. Cllr Bunney gave a

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summary of his report. Cllr Mustoe’s gave an update on the Flood Defence meeting and advised that he would be doing a beach clean at Pentewan on 1<sup>st</sup> April. Regarding the devolution of Pentewan Square he suggested that an agreement could be entered into with Cormac to take over maintenance of the square, the parking area was part of the highway.

**(22/212) Crime and Disorder**

Cllr Mustoe advised that Matt Trevivian was the new Chief Inspector for St Austell.

**(22/213) Planning and Related Matters.**

- (i) PA23/01408. Replacement of an outbuilding at 5 The Terrace Pentewan St Austell Cornwall. It was **RESOLVED** that the clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council has no objections to this application.
- (ii) PA23/01409. Listed building consent for the replacement of an outbuilding at 5 The Terrace Pentewan St Austell Cornwall. It was **RESOLVED** that the clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council has no objections to this application.

**(22/214) Climate, Ecology & Environment Advisory Committee**

Notes of the meeting held on 6 March 2023 had been circulated. Cllr Muskett gave a brief summary of the meeting. Cllr Cartwright advised that a further 145 trees were being planted at Roseweeks.

**(22/215) Neighbourhood Development Plan**

Notes of the meeting held on 23 February had been circulated. Cllr Street gave an update of the progress of the NDP.

**(22/216) Shared Prosperity Fund.**

Cllr Strawford advised that he had quotes for the disabled access to Pentewan Village Hall which he would send to the clerk. With regard to the replacement wall between the car park and the boat yard Cllr Strawford advised that he had been unable to get any quotes for this work, so the project was not viable.

**(22/217) Higher Trehiddle Farm - Parish Sign**

Cllr Dowrick suggested that developer of the Higher Trehiddle site would be interested in contributing to the sign at the entrance to the development. The Parish Council will also need to place a noticeboard in the area at some point. **ACTION** Cllr Dowrick will suggest wording for the sign and pass details of the developers contact to the clerk who would get quotes and contact the developer.

**(22/218) 2023 Off Street Parking Order**

The clerk circulated details of Cornwall Councils proposed new off-street parking orders. It was noted.

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**(22/219) Kings Coronation Grant Applications**

Councillors received a grant application from Pentewan Village Hall for funding towards a tea party to celebrate the Kings Coronation. It was **RESOLVED** that Funding of £300 would be granted.

**(22/220) Grass Cutting Agreement A390**

It was **RESOLVED** that the council would accept the 2023-24 grass cutting agreement.

**(22/221) Parking Enforcement Service Level Agreement**

It was **RESOLVED** to accept the Parking Enforcement Service level agreement from Cornwall Council. Cllr Avery requested that a report of the number of tickets issued be available at the next meeting.

**(22/222) Flood Defences**

No further update available. Next meeting Thursday 23 March 2023.

**(22/223) Riverbanks**

There were no new concerns ongoing issues still outstanding.

**(22/224) Menagwins Car Park**

There were no concerns.

**(22/225) Highways Matters**

Cllr Street advised there was a pothole in Sawles Road to be reported.

Cllr Avery advised the gullies had been cleared but mud either side of the gullies so they would get blocked again.

Cllr Strawford raised concerns that the Ship Inn is storing its refuse bins on the road at West End causing a problem for vehicles on the bend. Cllr Mustoe will report to Highways.

**(22/226) Pentewan Car Park**

New payment machine was ready for delivery. The fence had been hit by a car and a new post needed to be installed. **ACTION** the clerk to get quotes.

**(22/227) Pentewan Toilets**

There were no concerns.

**(22/228) Pentewan Square Devolution.**

The Parish Council would need to enter an agreement with the Highways Department in order to install any electric charging points for residents to use.

**ACTION** the clerk to send Cllr Mustoe details the Parish Councils aims for the square and parking area.

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**(22/229) Financial Matters**

a) Current balances were noted, and the following payments were authorised:

PENTEWAN VALLEY PARISH COUNCIL								
Schedule of Payments March 2023								
Date	Transaction Cheque No.	Payee	Reference Number	Supply/ Service	Code/ Centre	Total Payment	VAT Paid	Net Paid
<b>Automated Payments</b>								
<b>Invoice Date</b>								
	DD	Cornwall Council	802529493	Business Rates- Menagwins Car Park	4400/210	-	-	-
23/03/2023	DD	EDF	671 157 448 672	Car park Electricity	4405/300	13.00	-	13.00
25/02/2023	DD	BT Group	M049	Pentewan car park broadband	4510/300	49.14	8.19	40.95
07/03/2023	DD	British Gas	340954421	Toilets Electricity	4405/250	20.03	0.95	19.08
	DD	Capita		Parking Payments (Feb 23)	4500/300	-	-	-
09/02/2023	DD	Capita	6095290477	VAT exempt payments (Jan 22)	4500/300	5.08	-	5.08
04/03/2023	DD	Unity Bank	78	Bank Charges	4115/220	18.00	-	18.00
<b>Authorised Payments</b>								
<b>Invoice Date</b>								
08/03/2023	BACS	Cornwall Council	8100350031	CEO (Feb 22)	4505/300	111.00	-	111.00
13/02/2023	BACS	South West Water	3080958660	Toilect Water Rates	4410/250	85.88	-	85.88
17/01/2023	BACS	Corserv	16167	Toilet Cleaning (Feb 23)	4415/250	390.80	65.13	325.67
02/03/2023	BACS	Corserv	19804	Graffiti removal (Pentewan bus stop)	4335/240	196.42	32.74	163.68
02/03/2023	BACS	Corserv	19876	Toilets replace magnetic door lock	4420/250	445.80	74.30	371.50
31/03/2023	BACS		Period 12	Staff Costs	4000/200	988.49	-	988.49
						<b>2,323.64</b>	<b>181.31</b>	<b>2,142.33</b>

b) The Council’s Asset Register was reviewed and considered to be in order.

c) The Council’s Insurance documentation was reviewed and levels of cover were considered to be adequate.

Month end accounts had been sent to the Chairman and Cllr Cartwright for checking.

**(22/230) Meetings and Training Attended**

The following meeting were attended.

22 February 2023. Horseshoe trail Cllr Williams and Cllr Mustoe.

2 March 2023 Flood Defence Meeting

**(22/231) Correspondence Received**

No other correspondence was received.

**(22/232) Dates for the Diary**

23 March 2023 Flood Defence meeting.

22 March 2023 Climate DPD Policy training

29 March 2023 NDP Steering Group.

12 April 2023 White River Project Meeting

19 April 2023 CALC Community Housing Conversations

**(22/233) Dates of Meetings**

To note dates of forthcoming meetings which will alternate between the Sailing Club (SC) Pentewan and The Cornwall Hotel (CH) from 7pm unless stated:

19 April 2023 (SC), 17 May 2023 (CH), 21 June 2023 (SC), 19 July 2023 (CH),

16 August 2023 (SC).

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**(22/234) Exclusion of the Public and Press**

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it was **RESOLVED** because of the confidential nature of the business to be transacted the public and press be excluded from the meeting.

**(22/235) Tender for Annual Maintenance Works Contract 2023/2026**

It was **RESOLVED** to appoint A & A Garden Services to cut Public Rights of Way in the parish for three years.

**(22/356)** It was **RESOLVED** to accept a quote from Complete Weed Control for specialist weed treatments.

**The Meeting Closed at 20:43pm**

**Date.....**

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