

MINUTES OF THE ANNUAL MEETING OF PENTEWAN VALLEY PARISH COUNCIL HELD IN THE COMMITTEE ROOM, ST AUSTELL INFORMATION CENTRE, PENWINNICK ROAD, ST AUSTELL AT 7.00PM ON WEDNESDAY 15 JUNE 2022.

Present: Cllrs Mike Ward, Steve Street, Richard Strawford, Toni Dowrick, Andy Cleverdon, and Janice Williams.

In attendance: Cllr James Mustoe and Anne Cruickshank (Clerk).

(22/033) Apologies for Absence

Cllrs Miles Avery, George Muskett and Cllr Bunney gave their apologies Cllr Dowrick and Cllr Mustoe gave an apology that they had to leave at 8pm.

(22/034) Minutes of a Meeting of Pentewan Valley Parish Council held on 18 May 2022

It was **RESOLVED** that the minutes of the Parish Council held on 18 May 2022 be signed as an accurate record of the meeting.

Proposed by Cllr Cleverdon, seconded by Cllr Dowrick, carried unanimously.

(22/035) Declarations of Interest on Items on the Agenda

Cllrs Strawford declared an interest in agenda item 19e, Pentewan Car Park. Cllr Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2024.

(22/036) Chairman's Announcements

The Chairman had no announcements to make.

(22/037) Public Participation

There were no members of the public present.

(21/038) Cornwall Councillors Report

Cllr James Mustoe gave a summary of his monthly report which had been circulated. The clerk read an updated-on behalf of Cllr Bunney.

(22/039) Crime and Disorder

Cllr Ward advised a coach using Pentewan Hill had been reported to the police. The clerk advised that the local police team had changed, and any issues should be reported via email to; ciosnbmstaustell@devonandcornwall.pnn.police.uk

(22/040) Planning Applications and Related Matters

a) To respond to the following planning applications/notices

- (i) PA22/04680. Proposed extension for utility room and shower. Location Old Lodge Bridgemoor Close Tregorrick St Austell.

It was **RESOLVED** that the clerk should respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council have no objections to the application. Proposed by Cllr Strawford, seconded by Cllr Street, carried

Chair

unanimously.

- (ii) PA22/03260. Proposed installation of upvc cladding and insulation. Location Hawkins Pentewan Hill Pentewan St Austell.
It was **RESOLVED** that the clerk should respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council have no objections to the application. Proposed by Cllr Ward, carried by Cllr Strawford, carried unanimously.

- (iii) PA22/04527 Proposal Three one-bedroom glamping units with decking, bike storage, parking/turning area, recycling/waste area, electric vehicle charging point, associated footpaths, landscaping, and underground water treatment plant. Location Levalsa Meor Farm Levalsa Meor St Austell Cornwall
It was **RESOLVED** that the clerk should respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council object to this application because the site would have a negative visual impact on the adjacent valley which is an AONB. The access is via a narrow single track bridle way/ footpath and not suitable for vehicles, there are no passing places. This application is considered to be over development of the area. Pentewan valley already has significant provision for camping, glamping, and touring parks.
Proposed by Cllr Strawford, seconded by Cllr Ward, carried unanimously.

- (iv) PA22/05176, Application for modification of a planning obligation in respect of PA14/12161 to pro-rata the trigger and payment of the Commercial Guarantee Bond between the food and non-food elements of the Commercial Development Land at Higher Trehiddle Farm Trehiddle Road St Austell. The Council had no comments to make on this application.

(22/041) Climate Change Action Group

The notes of the meeting on 13 June 2022 were circulated. Cllr Street gave a summary of the meeting and presented details of the water butt the group had researched and considered suitable for installation on the public toilets block in Pentewan which would cost £159.00

It was **RESOLVED** that the Council would purchase the water butt subject to a survey to ensure that installation site was suitable.

Proposed by Cllr Street, seconded Cllr Strawford, carried unanimously.

Cllr Street also advised that the group had agreed that it should be reformed as an advisory committee for climate change and environment issues. The group would prepare Terms of Reference for the new committee to be presented to the Council at the next meeting for approval. **ACTION** the clerk will send a template TOR for the group.

Chair

(22/042) Neighbourhood Development Plan

The clerk distributed the NDP leaflets which will be delivered to residents across the parish. Cllr Mustoe offered to deliver leaflets for Pentewan Ward, Cllr Street and Dorwick will co-ordinate delivery of leaflets in Tregorrack, Trehiddle and London Apprentice.

(22/043) Community Infrastructure Levy (CIL)

Cllr Street gave a summary of the CIL Expression of interest (EOI) for Footpath between Pentewan car park and the beach, including renovation to the derelict weighbridge, the EOI met 3 out of 4 criteria and advised that Cllr Muskett was researching the possible costs for the project. If successful, the funding would be available from early 2023. Cllr Mustoe advised that funding from other sources should be considered to help the application. Cllr Mustoe offered £500 from his community Chest fund in 2023. Cllr Ward suggested that the parish could pledge £2000 toward the project in next year’s budget.

It was **RESOLVED** that the council would contribute £2000.00 if the bid was successful. Proposed by Cllr Ward, seconded by Cllr Strawford, carried unanimously.

(22/044) Noticeboards

The clerk gave an update on the refurbishment of the noticeboards. It was **RESOLVED** that the replacement noticeboards be ordered from Cornwall Signs at £350 each including fitting. Preposed by Cllr Strawbridge, seconded by Cllr Williams carried unanimously.

(22/045) Flood Defences

Cllr Mustoe gave an update on the flood defences; a further meeting will be arranged to discuss progress in the near future.

(22/046) Riverbanks

Cllr Mustoe and Cllr Bunney were continuing to press the EA for a meeting regarding the riverbank issues. The EA had responded regarding the fly tipping in the river advising it was the responsibility of the landowner to remove the fly tips, Cllrs Dowrick, Strawford and Mustoe will see if they arrange to remove the items, if Cormac will collect and dispose of them.

(22/047) Menagwins Car Park

Planting had been achieved, and the project was now completed.

(22/048) Highways Matters

The clerk advised of a road closure at Sawles Road from 20 June to 1 August 2022. The council received a request for a mirror at Pentewan Hill junction of North Road, **Action** the clerk to respond regarding Cornwall Council, highways department do not install mirrors on the public highway.

Cllr Strawbridge advised that the yellow lines at the entrance to Pentewan Village before the bridge, Cllr Mustoe offered to report to Highways **Action** the clerk to inform CEO.

Chair

Cllr Strawford advised that a vehicle had been parking on the yellow lines in Higher West End causing an obstruction and asked if this area be designated as a virtual pavement. Following a discussion, it was suggested that this could be requested as a project for the next round of highways funding.

Cllr Stawford raised concerns regarding the signage at the new shop, at the old Mill Garage site and asked if planning permission had been applied for. **Action** the clerk to contact planning department.

Cllr Stawford enquired about the damage to the wall on Pentewan Road by Cormac Contractors, Cllr Mustoe advised that the repairs had been scheduled for 23/5/22 Cllr Mustoe will contact Cormac.

(22/049) Pentewan Car Park

The Clerk circulated the performance data regarding the enforcement of the car park.

(22/050) Pentewan Toilets

There were no concerns.

20:03 Cllrs Dowrick and Mustoe left the meeting.

(22/051) Financial Matters

- (i) Internal Auditors Report

The internal Auditors report was noted

- (ii) Annual Governance Statement

It was **RESOLVED to agree the Annual Governance Statement**

- (iii) Accounting statements for 2021/22

It was **RESOLVED to approve the Annual Accounting Statements.**

- (iv) The Current balances were noted, and the following payments were authorised:

PENTEWAN VALLEY PARISH COUNCIL								
Schedule of Payments 13 June 2022								
Date	Cheque No.	Payee	Reference Number	Supply/ Service	Total Payment	VAT Paid	Net Paid	
Automated Payments								
Invoice Date								
01/06/2022	DD	Cornwall Council	802529493	Business Rates- Menagwins Car Park	56.00	-	56.00	
20/04/2022	DD	EDF	671 157 448 672	Car park Electricity	13.00	-	13.00	
09/06/2022	DD	Capita	6095273445	VAT exempt parking payments (May 22)	21.99	-	21.99	
07/06/2022	DD	Capita	6095273144	Parking payments (May 22)	286.56	47.76	238.80	
11/09/1900	DD	BT Group	M040 TB	Pentewan car park broadband	49.14	8.19	40.95	
07/06/2022	DD	British Gas	976663815	Toilets Electricity	16.77	0.79	15.98	
30/04/2022	DD	Unity Bank	66	Bank Charges	18.00	-	18.00	
Authorised Payments								
Invoice Date								
20/04/2022	BACS	Pentewan Village Hall Trust	Grant Application	Approved 18-5-2022 Item (22/015)	340.00	-	340.00	
31/05/2022	BACS	Nationwide Print	75604	NDP Leaflet	89.00	-	89.00	
31/05/2022	BACS	A & A Garden Services	1097	Grounds Maintenance	300.00	-	300.00	
29/05/2022	BACS	Pengelly Garden Services	PIPTBP	Menagwins	97.28	15.53	81.75	
29/05/2022	BACS	Pengelly Garden Services	TB7DE1	Menagwins	32.21	3.22	28.99	
13/06/2022	BACS	Staff	Q1	Staff Costs	690.33	3.04	687.29	
					2,010.28	78.53	1,931.75	

Chair

The Clerk advised that the new finance system had been installed and the council was met HMRC Tax digital requirements. Month end accounts had been sent to the Chairman and Cllr Cartwright for checking.

(22/52) Grant Application

It was **RESOLVED** to grant funding of £250.00 to Cornish Barbarians Pilot Gig Club. Proposed by Cllr Street, seconded by Cllr Williams, carried unanimously.

(22/053) Meetings and Training Attended

The Clerk had training on the new Railtus finance system 9 June 2022

(22/054) Correspondence Received

There was two additional correspondences received:

- 1) Request for a commemorative bench on the Pentewan Trail – passed to Cormac.
- 2) Request for grass verges to be cut - passed to highways

(22/055) Dates for the Diary

There were no new dates for the diary.

(22/056) Dates of Meetings

Dates of forthcoming meetings to be held remotely online via Zoom until May 2021 then in the Committee Room, St Austell Information Centre, Penwinnick Road, at 7.00pm, unless stated: 20 July 2022, 17 August 2022, 21 September 2022, 19 October 2022, 16 November 2022, 21 December 2022.

The Meeting Closed at 20:11pm

Date

Chair