

**MINUTES of A MEETING of PENTEWAN VALLEY PARISH COUNCIL  
held on WEDNESDAY 21 October 2020 in HELD REMOTLY VIA  
ZOOM AT 7PM.**

**Present:** Cllrs Mike Ward (Chair), Vicky Cartwright, George Muskett, Steve Street, Miles Avery, and Miranda Smith.

**In attendance:** Cllr James Mustoe CC, Anne Cruickshank (Clerk).

**(20/329) Apologies for Absence**

Apologies were received from Cllr Derek Yeo.

**(20/330) Minutes of a Meeting of Pentewan Valley Parish Council held on 16 September 2020. It was RESOLVED that the minutes of the Parish Council held on 16 September 2020 be signed as an accurate record of the meeting.**

**(20/331) Declarations of Interest on Items on the Agenda**

Cllr Avery declared an interest in agenda item 15g, Pentewan Car Park. Cllr Avery had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2021.

Cllr Ward Declared an interest in agenda item 8b (i). Planning application PA20/07889

**(20/332) Chairman's Announcements**

The Chairman had no announcements to make.

**(20/) Public Participation**

There were no members of the public present.

**(20/333) Cornwall Councillors Report**

Cllr James Mustoe gave an update regarding the Cornwall Council Electoral Review Panel meetings. He advised members that he attended the latest meeting of the Pentewan Flood Defence scheme and he gave an update on the works to upgrade the surface for the horseshoe trail. He had also Spoken with the Woodland Trust about plans to manage and fell trees in King's Wood due to being served a Statutory Plant Health Notice by the Forestry Commission.

Cllr Mustoe confirmed he had been selected as the Conservative Candidate for the Mevagissey and St Austell Bay Cornwall Council division at next year's local elections.

**(20/334) Crime and Disorder**

Cllr Cartwright advised that she had reported to the police some suspected drug dealing in Kingswood.

**(20/335) Planning Applications and Related Matters**

(a) To respond to the following planning applications to respond to the following

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planning applications.

- (i) PA20/08794 - 11 North Road, Pentewan PL26 6DG. Notification of tree works (for notification only).

19:15 pm Cllr Ward left the meeting

(b) any planning applications received after publication of this summons

- (ii) PA20/07889 - 2 The Terrace Pentewan St Austell PL26 6DE. Proposal for a new timber framed and timber clad self-contained annex building

**RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that Pentewan Valley Parish Council objects to this proposal on the basis of there being a lack of parking and access which would be required to service these two identified commercial properties. All of the properties in this location share access to the highway via a single-track driveway with no passing places or turning space. This is insufficient for the anticipated increase in commercial traffic which would result.**

19:30pm Cllr Ward re-joined the meeting

- (iii) PA20/09090 - Land at Tregorrick Farm Tregorrick Road Tregorrick St Austell Cornwall PL26 7AG, Request for Environmental Impact Assessment Screening Opinion for a proposed ground mounted solar farm with associated infrastructure was noted.

Cllr Ward requested that Cllr Mustoe raise with the Planning team at Cornwall Council that there seems to be a lack of regard for applications relating to AONB and Conservation areas.

### **(20/336) Parish Council Casual Vacancies**

- a) London Apprentice - To note any applications received  
No Applications had been received.
- b) Pentewan - To note the outcome of the public notice.  
The recent Notice of Vacancy had expired without any requests for an election being received. The Clerk will post, and advert and it is hoped to fill the vacancy by co-option as soon as practicable.

### **(20/337) Community Governance Review**

Cllr Mustoe advise Members that he had submitted a request for an amendment regarding the recommendation from the Electoral Review Panel that is due to be voted on at the 3 November Full Council relating to St Austell and Pentewan Valley – Trehiddle. **RESOLVED that the Chairman and Cllr Muskett attend the meeting 3 November 2020 and would submit questions which will be circulated to members.**

### **(20/338) Climate Change Action Group**

Cllr Cartwright gave an update on the Climate Change Action Group, and requested

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the Council support an application for funding from Crowdfunding and Cornwall Councils, Projects That Matter Scheme, to make improvements to Menagwins Car Park. **It was RESOLVED that the Council will support an application for the Projects That Matter scheme.**

**(20/339) Kingswood, Tree Disease Management**

To note the planned works to prevent the spread of the disease being carried out by the Woodland Trust from October 2020 until March 2021. The Chairman and Cllrs Avery, Cartwright and Muskett attended tree walk organised by The Woodland trust and reported that works will take place from October until March next year. The Chairman reported that the Woodland trust would identify some areas for tree planting. It was noted that there was a lack of litter/dog waste bins along the trail.

**(20/340) Remembrance Sunday**

**RESOLVED that the Parish will purchase two wreaths one to be laid at St Austell memorial by the chairman and one to be laid in Pentewan village by Cllr Avery.**

**(20/341) AGAR External Auditors Report**

It was noted that the Audit had been completed, there were two matters raised

- (i) The AGAR did not contain the minute reference of the approval by the smaller authority (section 1), so it was not possible to determine whether Section 1 was approved prior to Section 2 in accordance with the Accounts and Audit Regulations 2015
- (ii) The Agar was not accurately completed before submission for review and was sent back for amendments.

**(20/342) Pentewan Flood Defences**

- (i) The Chairman and Cllr Avery attended the flood defences group meeting with Cllr Mustoe and reported that the Environment Agency would make the application for funding and it is expected that the scheme will be 100% funded.
- (ii) There was nothing to report

**(20/343) Riverbanks**

There was nothing to report

**(20/344) Menagwins Water Treatment Works/Levalsa Pumping Station**

There was nothing to report

**(20/345) Menagwins Car Park**

Cllr Muskett reported that the litter bin in the car park was full. The Clerk would check when it was due to be emptied.

**(20/346) Tregorrick Road Safety Improvements**

The Chairman reported that works were due to start on 30 November for 7 days.

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**(20/347) Highways matters**

Cllr Smith reported that a few residents at the Terrace in Pentewan had reported issues with the drains being blocked. Cllr Mustoe will take this up with Cornwall Council

Cllr Muskett reported the gully's in Tregorrick Road were blocked. The clerk would report this to the Highways department.

**(20/348) Pentewan Car Park**

(i) It was noted that the suggested amendments had been made to the licence and it had been agreed and signed by Pentewan Sands Ltd. and the Chairman and Cllr Cartwright had signed the lease on 14 October at the Budget Meeting attended by the clerk.

(ii) The lease had been received from Cornwall Council; the suggested amendments had been made. It was **RESOLVED that the lease would be signed at a meeting with the Chairman and Cllr Cartwright and the Clerk to be arranged as soon as possible.**

(ii) There were no concerns to report.

**(20/349) Pentewan Toilets**

There were no concerns to report.

**(20/350) Financial Matters**

(a) Current balances were noted, and the following payments were authorised.

Schedule of Payments 16 October 2020							
Date	PAYMENT METHOD	PAYEE	INVOICE No.	SUPPLY /SERVICE	NET	VAT	GROSS
<b>Payments made/due since last meeting</b>							
20/10/2020	DD	British Gas	95567453	Electricity car park	15.48	0.77	<b>16.25</b>
25/09/2020	DD	British gas	977487128	Toilets Electricity (July 2020)	16.36	0.81	<b>17.17</b>
09/10/2020	DD	BT	M019	Car Park Broadband	35.99	7.20	<b>43.19</b>
	DD	Cornwall Council	802558284	Business Rates Public Toilets	55.00	-	<b>55.00</b>
29/09/2020	DD	Capita		Parking Charges August 2020	355.00	71.00	<b>426.00</b>
30/09/2020	DD	Unity Trust Bank		service Charge	18.00	-	<b>18.00</b>
25/09/2020	DD	ICO		Data protection renewal	35.00	-	<b>35.00</b>
<b>Invoice Date</b>							
25/08/2020	BACS	A&A Maintenance	962	Roadside Verges cut Pentewan Trail Bench repair Pentewan weed removal in and out of car park	80.00 40.00 280.00	-	<b>400.00</b>
29/09/2020	BACS	Clerk	RGUPFF	AVG internet Security	62.49	12.50	<b>74.99</b>
24/09/2020	BACS	SLCC	132865	Virtual National Conference	25.00	5.00	<b>30.00</b>
01/09/2020	BACS	GM Computer Systems	IN-112438	Laptop repair	150.00	30.00	<b>180.00</b>
07/10/2020	BACS	Cornwall council	810004641	CEO provision car park july 2020	106.20	-	<b>106.20</b>
12/10/2020	BACS	Cornwall Council	8100055155	CEO provision car park August 2020	115.20	-	<b>115.20</b>
22/09/2020	BACS	South West Water	1071600434	Water rates Toilets	64.28	-	<b>64.28</b>
13/10/2020	BACS	PKF Littlejohn	SB06662	AGAR Audit	300.00	60.00	<b>360.00</b>
28/09/2020	BACS	Mrs JJ Tompsett		Car park refund	1.50	-	<b>1.50</b>
16/10/2020	BACS	Staff Costs	Oct	Salaries	489.60	-	<b>489.60</b>
							<b>2,432.38</b>

Members discussed aspirations for future spending prior to the draft budget being prepared the clerk would get some costing for the following

- Repairs to the Pentewan car park wall
- Installation of a second payment machine
- Screen fencing by the boat yard
- Budget for Climate change action group
- Cycle racks
- Menagwins car park
- Electric Vehicle Charging points

The Clerk reported that under delegated powers she had authorised expenditure for two subscription:

- (i) Zoom to facilitate future virtual meetings
- (ii) Microsoft Office 365 for the Councils laptop.

20:30 Cllr Avery Left the meeting

### **(20/351) Meetings/Training Attended**

The Clerk had attending CLCA training on 18/9, 2/10 and 16/10 she also attended some sessions at the SLCC virtual Conference 12-16 October.

The Chairman and Cllr Avery had attended the Flood defences meeting 13/10  
The Chair and Cllrs Avery, Muskett and Cartwright attended the Woodland walk 21/10

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**(20/352) Correspondence Received**

14/10 notification of a tree down on the Horseshoe tail  
14/10 Covid Update from Cornwall Council  
19/10 Enquiry regarding the lay by on B3273 at Levalsa Meor

**(20/353) Dates for the Diary**

23 October 2020 - Eden to Heligan trail stakeholders meeting  
3 November 2020 - Full Council

**(20/354) Dates of Meetings**

To note dates of forthcoming meetings (At 7.00pm in the Committee Room, St Austell Information Centre, Penwinnick Road unless stated 18 November 2020, 16 December 2020.

The Meeting Closed at 20:40pm

Chairman.....Date .....

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