

MINUTES of A MEETING OF PENTEWAN VALLEY PARISH COUNCIL held on WEDNESDAY 19 SEPTEMBER 2018 in THE COMMITTEE ROOM, ST AUSTELL ONE STOP SHOP at 7.00pm

Present: Cllrs Derek Yeo, George Muskett, John Sundercombe, Miles Avery, Mike Ward, Miranda Smith, Vicky Cartwright

In attendance: Cllr James Mustoe CC; Julie Larter (Clerk), 3 members of the public.

(18/087) Apologies for Absence

Apologies were received from Cllr Ian Watkins.

(18/088) Minutes of a Meeting of a Parish Council held on 22 August 2018

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 22 August 2017 be signed as an accurate record of the meeting.

(18/089) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(18/090) Chairman's Announcements

The Chairman had no announcements to make.

(18/091) Public Participation

Members of the public present did not wish to speak.

(18/092) Cornwall Councillor's Report

Cllr Mustoe reported that he attended the Pentewan car park meeting on 11 September. He has taken part in 2 beach cleans and would like to install 2 minute litter pick boards on all beaches in his division, jointly funded between parish councils and the Cornwall Councillors' Community Chest. Cllr Mustoe asked if the matter could be put on the next agenda for consideration. Cllr Ward said whilst he appreciates the amount of work Cllr Mustoe puts in to keep the parish clean, there needs to be a change in attitude and an appetite within Cornwall Council to prosecute people who drop litter. He said he is dismayed with the number of prosecutions and the Clerk was asked to write to Cllr Mustoe and ask him to pursue the matter with Cornwall Council. Cllr Ward said that there are plenty of councils around the country who are taking a positive approach to the problem. Cllr Mustoe said that he attended the Tregorrick Traffic Calming Working Group on 30 September and Steve Double MP has written to residents in Tregorrick village, Roseweek, Tregorrick Road and Sawles Road south of A390 to explain about the working party. The Community Network Highways Scheme was discussed at last week's Community Network Panel meeting. Unfortunately none of the schemes put forward by the Parish Council has made it onto the priority list, but further work is being done on costings for additional street lighting in Tregorrick Road. Cllr Mustoe reported that he attended full Council last week where a debate on the Local Government Boundary Review took place. Cllr Mustoe spoke about the proposed split of Pentewan Valley Parish. Cllr Mustoe will be attending the Menagwins Liaison Group meeting tomorrow.

(18/093) Crime and Disorder

There was nothing to report.

(18/094) Planning Applications and Related Matters

PA18/06654 – The Old London, London Apprentice: LBC for the Removal of old 2.1m Leylandi Hedge and replace with 1.8m Climar Colour Fence in dark green

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(18/095) Community Infrastructure Levy Allocation and Spend Netigate Survey

The Clerk was asked to respond to the consultation as follows

Q1 Parish Council

Q2 Areas where no levy is charged should automatically be allocated a share of funds held by Cornwall Council

Q3 The levy should be spent on a mix in favour of strategic projects, eg 75% of funds are saved for more strategic projects

Q4 A Partnership between Cornwall Council Ward Members, and Town and Parish Councils, but not the Community Network Panels

Q5 The 70-80% should be allocated proportionately to the scale of development in the area

Q6 CIL should be spent on community facilities, flood prevention, environmental projects and parish projects

(18/096) Pentewan Village Car Park

The Clerk's report was noted and it was **RESOLVED that**

- 1. The Parish Council should take over Pentewan car park from Cornwall Council**
- 2. The car park should be operated on a pay and display basis**
- 3. The Parish Council accepts the recommendation of the working party that there should be a reduced or special rate for businesses and residents**

The working party was asked to formulate a charging structure which includes seasonal variations and a rate that encourages turn over of spaces rather than long term parking.

The Clerk was asked to clarify with Pentewan Sands Ltd whether they required a share of the gross income or the gross profit. She was also asked to ascertain the likely cost to connect a pay and display machine to a power source. The Clerk was asked to request Cornwall Council to make good the PSL section of the car park prior to handover. The Clerk was asked to put regular updates on progress on the Parish Council website.

Cllr Mustoe offered to speak to Peter Marsh to ascertain whether Cornwall Council would be prepared to contribute financially to the cost of the asset transfer.

(18/097) Tregorrick Traffic Calming Working Party

Cllr Sundercombe gave a verbal report of the first meeting of the group which was held on 4 October.

In line with the Terms of Reference, there are 8 members of the group plus Rachael Tatlow, Cormac's Highways Manager and Cllr Mustoe acting as ex-officio members and all members were present on 4 October. Cllr Graham Walker was appointed as Chairman and Cllr Sundercombe Vice Chairman. The meeting was very constructive and all present were in agreement that road safety needs addressing. Various ideas were put forward such as reducing Tregorrick Road to 20 MPH, a virtual pavement and speed cushions. Speed and

usage data taken by Cormac in July will be analysed by Rachael Tatlow prior to the next meeting. Ms Tatlow will also find out if the hospice has any bearing on what can and can't be introduced in the road. It was noted that the rugby club would like to change their postcode as currently Google maps takes drivers into Tregorrick village. Royal Mail have told the club this would be very expensive. As a short term measure the rugby club will remove the link to Google Maps from their website and replace it with a hard copy.

Concern was raised about the need for the group to be fully representative of all the community and it was stressed that communication was important. The Chairman commended Cllr Sundercombe on the composition of the group which includes people representing dog walkers, recreational walkers, residents, cyclists as well as the rugby club and businesses.

The next meeting of the group will be on 4 October. The Clerk was asked to put regular updates on progress onto the Parish Council website and Tregorrick noticeboard.

(18/098) Standing Orders

The Clerk outlined the main changes to the Standing Orders and it was **RESOLVED to adopt the revised Standing Orders.**

(18/099) Pentewan Flood Defences

A meeting has been scheduled for 9 November when it is hoped the Environment Agency will have a plan for long and short term measures.

(18/100) Community Emergency Plan

The matter is ongoing. Cllr Ward plans to arrange a meeting in Pentewan in the new year. The Chairman said that there is a proposal to install a defibrillator in London Apprentice and councillors have been invited to join in the training if they wish.

(18/101) The Shrubbery

There was nothing to report.

(18/102) River Banks

There was nothing to report.

(18/103) Menagwins Water Treatment Works/Levalsa Pumping Station

It was reported that there have been a few instances of smells recently. There will be a Liaison Group meeting on 20 September.

(18/104) Menagwins Car Park

There was nothing to report.

(18/105) Highways Matters

Cllr Avery had asked the Clerk to arrange for the removal of a CO2 cylinder that had been dumped in the car park and he confirmed this had now been done.

The Clerk has received a complaint about temporary signs along the B3293 and she will pass the complaint on to Highways.

One of the kerbstones near the Cornwall Hotel has become dislodged and there are some loose kerbstones in Pentewan Square which the Clerk will also report to Highways.

(18/106) Financial Matters

(a) It was noted that the annual audit has been completed and no matters were raised.

(b) Current balances were noted and the following payments were authorised:

BACS	PFK Littlejohn LLP	Annual Audit fee	£240.00
BACS	Biffa	Service contract for Menagwins CP	£142.20
BACS	Mrs J Larter	Expenses	85.64
BACS	Mrs J Larter	September salary	*
BACS	Mrs V Page	September salary	*
BACS	HMRC	PAYE/NI quarterly payment	*
BACS	NEST	EE and ER contributions	*
DD	Cornwall Council	Business rates for Menagwins CP	£54.00

*Publication of salary payments is excluded under the Data Protection Act

The Clerk mentioned that she would be drafting the budget during October and asked members to give some consideration to spending over the next 2 – 3 years, bearing in mind the cost of taking on the car park.

(18/107) Parish Councillor Vacancy

It was **RESOLVED to co-opt Wendy Coop to fill the vacancy in the Pentewan ward.**

(18/108) Meetings/Training Attended

30 August - Cllr Sundercombe and the Clerk attended the Tregorrack Traffic Calming Working party meeting

11 September - Cllrs Ward, Avery and Smith together with the Clerk attended the Pentewan Car Park Working Party meeting

13 September – Cllr Muskett attended the St Austell and Mevagissey Community Network Panel Meeting. Cllr Muskett reported that the Community Network Highways scheme was discussed and parish councils were being encouraged to look for more schemes to put forward at the end of October. The scheme suggested by the Parish Council for improvements to the Pentewan Sands junction will not be taken forward because of the lack of accidents at the junction. Cllr Muskett also reported that the future Cornwall Council electoral review was discussed and the review will be led by town and parish councils.

(18/109) Correspondence Received

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Details of a consultation regarding Cornwall Council's Licensing Act Policy
- CALC training dates
- A30 – St Austell Link Road newsletter
- Details of #Litterless Cornwall Campaign
- NALC newsletter

- Letter from Royal Mail regarding Scam Mail

(18/110) Dates for the Diary

20 September – Menagwins Odour Liaison Group
4 October – Tregorrick Traffic Calming Working Party
4 October – GDPR training (Cllr Smith to attend)

(18/111) Dates of Forthcoming Meetings

17 October (Pentewan Village Hall); 21 November, 19 December (Committee Room, St Austell One Stop Shop)

(18/112) Exclusion of the Public and Press

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED that because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for agenda item 21**

(18/113) Clerk’s Hours of Work

(a) It was **RESOLVED to pay the Clerk for the additional hours worked in servicing the Tregorrick Traffic Calming Working Party, the Pentewan Car Park Working Party and the Pentewan Flood Meetings.**

(b) It was noted that the Clerk has been nominated for a Professional Innovation Award from the SLCC and there will be a presentation at the SLCC National Conference on 10 October. It was **RESOLVED that if the Clerk wishes to attend the conference, the Parish Council will pay 1/3 share of the cost (£87).**

The meeting closed at 8.25 pm

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Chairman

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Date