

**MINUTES OF MEETING OF PENTEWAN VALLEY PARISH COUNCIL HELD IN THE COMMITTEE ROOM, ST AUSTELL INFORMATION CENTRE, PENWINNICK ROAD, ST AUSTELL AT 7.00PM ON WEDNESDAY 20 APRIL 2022.**

**Present:** Cllrs Mike Ward, Vicky Cartwright, Miles Avery, George Muskett, Steve Street, Richard Strawford, Toni Dowrick, and Janice Williams.

**In attendance:** Cllr James Mustoe, Cllr Michael Bunney CC and Kim Barker.

**(21/245) Apologies for Absence**

Apologies were received from Cllr Cleverdon and Anne Cruickshank (clerk)

**(21/246) Minutes of a Meeting of Pentewan Valley Parish Council held on 20 March 2022**

It was **RESOLVED** that the minutes of the Parish Council held on 20 March 2022 be signed as an accurate record of the meeting.

Proposed by Cllr Cartwright, seconded by Cllr Muskett Carried unanimously.

**(21/247) Declarations of Interest on Items on the Agenda**

Cllr Avery and Cllrs Strawford declared an interest in agenda item 11e, Pentewan Car Park. Cllr Avery and Cllr Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2024. Cllrs Ward and Avery declared an interest in item 10 Grant Application from Pentewan Sands Sailing Club.

**(21/248) Chairman's Announcements**

The Chairman, Cllr Ward welcomed Kim Barker to the meeting. The Chairman thanked Kim for her almost 15 years of support to the local community during her tenure at The Ship Inn Pentewan. He highlighted the litter picking and Christmas Lights and also the large amount money she had raised for charity. Kim was then presented with a framed certificate and a photograph of Pentewan Beach as a thank you from the Parish Council.

**(21/249) Public Participation**

There were no members of the public present.

**(21/250) Cornwall Councillors Report**

Cllr James Mustoe gave a summary of his report which had been circulated. Cllr Michael Bunney gave a summary of his report which had also been circulated.

**(21/251) Crime and Disorder**

There was nothing to report.

Chair .....

**(21/252) Planning Applications and Related Matters**

(a) To respond to the following planning applications and any planning applications received after publication of this summons

(i) PA22/02344. Two storey extension to the existing dwelling and increase the scale of an annexe approved under planning consent PA21/03123 17A Pentewan Road St Austell Cornwall PL25 5BU.

Cllr Muskett raised concerns about the increase in the footprint of the building, the higher roofline and access for emergency vehicles. It was **RESOLVED** that the clerk should respond to the planning authority (Cornwall Council) stating that Pentewan Valley Parish Council agreed to support the application with a caveat that the extension should be for residential use only and ancillary to the main building. Proposed Cllr Ward. Seconded Cllr Avery. Carried unanimously

(ii) PA22/02956. Tree works to trees within a conservation area. Reduce a cluster of 5 overgrown Sycamore trees opposite No2 parking bay which will be cut to a height around 1.5m above our neighbouring trees at No3 that have recently been reduced. 2 The Terrace Pentewan St Austell Cornwall PL26 6DE it was noted.

**(21/253) Climate Change Action Group**

The notes of the meeting on 4 April 2022 were circulated. Cllr Muskett highlighted the opportunity to make a joint funding application to CIL for the weighbridge repairs. It was felt that non road access to the beach was important. Cllr Muskett and Cllr Ward would discuss further. Cllr Cartwright reported that 170 trees had now been planted, also that she had had a productive meeting with the Eden Project representatives on wildflowers and bugs. Cllr Dowrick also reported that she had been in discussion with the Eden Project wildflower representative to ask if they had any spare signage that would be suitable for the carpark.

**(21/254) Grant Application**

Cllrs Avery and Ward left the meeting and Cllr Cartwright acted as temporary chair. The meeting discussed the importance of the Pentewan Sands Sailing Club as a community venue with disabled access. Also, events that the club hosted, such as gig rowing, and the good relationship with the coastguards. It was **RESOLVED** to grant the application for funding of £1000. To the Pentewan Sands Sailing Club. Proposed Cllr Dowrick Seconded Cllr Muskett Carried Unanimous

Cllr Ward and Cllr Avery re-joined the meeting.

**(21/255) Pentewan Flood Defences**

Cllr Mustoe highlighted from his report that he had been advised that the planning application would be progressed soon. Cllr Mustoe has asked for a timeline.

**(21/256) Riverbanks**

It was reported that the fence between Menagwins car park and London

Chair .....

Apprentice had fallen down, and it would be removed rather than replaced.

**(21/257) Menagwins Car Park**

The mural was complete and was looking good.

**(21/258) Highways Matters**

The Council considered the refurbishment of the benches in Pentewan Village and receive 3 quotations. It was **RESOLVED** that the quote from Mark Cowell for £400.00 be accepted. Proposed Cllr Avery. Seconded Cllr Ward. Carried Unanimously

Cllr Williams provided Cllr Mustoe with a photograph of the broken plank on the bridge on the Horseshoe trail. Cllr Mustoe forwarded the photo to Cornwall Council who responded that the broken plank would be replaced week commencing 25th April and that the bridge replacement was in this year's budget. Cllr Mustoe reminded them that Cllr Williams and himself wished to walk the trail with them to discuss the poor state of the surface.

**(21/259) Pentewan Car Park**

- (i) The Council considered a quote from Metric for an additional payment machine There was a discussion concerning the purchase of a second car park machine. The discussion covered value for money compared to building in redundancy and reducing queues. Cllr Avery reported that the car park machine was now working efficiently. It was proposed that the car park machine downtime data be collected for a year in order to fully estimate any losses. It was **RESOLVED** that the requirement for a second parking machine would be reconsidered when that data was available. Proposed Cllr Avery. Seconded Cllr Muskett. Carried with 2 abstentions.
- (ii) The Council considered the service level agreement from Cornwall council for parking enforcement at Pentewan Pay and Display car park. It was **RESOLVED** to continue with the service level agreement. The Chairman signed the agreement. The Parish Clerk will provide a summary report for enforcement activity for the last year.

**(21/260) Pentewan Toilets**

The Council considered a quote from Cornwall Signs for additional signage on the existing signposts for the Public Toilets in Pentewan Village. It was **RESOLVED** to purchase the large signs at a cost of £245 Proposed Cllr Cartwright. Seconded Cllr Avery Carried Unanimous

**(21/261) Financial Matters**

- a) The current balances were noted and
- b) the following payments were agreed

Chair .....

<b>PENTEWAN VALLEY PARISH COUNCIL</b>							
<b>Schedule of Payments 14 April 2022</b>							
Date	Cheque No.	Payee	Reference Number	Supply / Service	Total Payment	VAT Paid	Net Paid
<b>Automated Payments</b>							
<b>Invoice Date</b>							
01/04/2022	DD	Cornwall Council	802529493	Business Rates- Menagwins Car Park	<b>57.38</b>	-	57.38
14/03/2022	DD	Capita	6004107376	Feb 22 VAT exempt parking payments	<b>6.63</b>	-	6.63
04/04/2022	DD	Capita	6004110535	Mar 2022 parking payments	<b>253.80</b>	42.30	211.50
25/03/2022	DD	EDF	671 157 448 672	Car park Electricity	<b>13.00</b>	-	13.00
25/03/2022	DD	BT Group	M038	Pentewan car park broadband	<b>49.14</b>	8.19	40.95
07/04/2022	DD	British Gas	968768599	Toilets Electricity	<b>18.95</b>	0.90	18.05
07/04/2022	DD	HMRC	470/FA39899	VAT Return	<b>92.00</b>	-	92.00
<b>Authorised Payments</b>							
<b>Invoice Date</b>							
09/04/2022	BACS	Cornwall Council	8100246856	Car Parking CEO (Mar 22)	<b>99.00</b>	-	99.00
13/01/2022	BACS	Cormac Solutions	IN130133	Toilets Cleaning (Mar 22)	<b>370.39</b>	<b>61.73</b>	308.66
01/04/2022	BACS	Cornwall ALC	2223-103	Membership Subscription	<b>352.02</b>	<b>51.27</b>	300.75
08/04/2022	BACS	Capita	6004110979	Annual Maintenance	<b>330.49</b>	<b>55.08</b>	275.41
01/04/2022	BACS	Pentewan Sands	9294	Bus Shelter Rental	<b>5.00</b>	-	5.00
01/04/2022	BACS	Pentewan Sands	9286	Car Park Rental	<b>1,440.00</b>	240.00	1,200.00
21/03/2022	BACS	Healthmatic	11671	Replace DDA alarm - Toilets	<b>868.73</b>	144.79	723.94
03/04/2022	BACS	Aza Adlam	Menagwins	Wildlife Mural	<b>200.00</b>	-	200.00
27/03/2022	BACS	M. Ward	Sumup	Pentewan Canvas	<b>45.00</b>	-	45.00
12/04/2022	BACS	Staff Costs	Period 1	Apr-22	<b>528.40</b>	-	528.40
					<b>4,729.93</b>	<b>604.26</b>	<b>4,125.67</b>

### **(21/262) Cornwall ALC Membership**

The council considered the renewal of the annual subscription and accept the quote. Of £352.02 It was RESOLVED that the subscription be renewed. Proposed Cllr Cartwright. Seconded Cllr Ward. Carried Unanimous

### **(21/263) Meetings and Training Attended**

None.

### **(21/264) Correspondence Received**

There was no additional correspondence received.

### **(21/265) Dates for the Diary**

5th May White River Meeting

### **(21/266) Dates of Meetings**

Dates of forthcoming meetings to be held remotely online via Zoom until May 2021 then in the Committee Room, St Austell Information Centre, Penwinnick Road, at 7.00pm, unless stated: 18 May 2022 annual parish council meeting, 15 June 2022, 20 July 2022, 17 August 2022, 21 September 2022, 19 October 2022, 16 November 2022, 21 December 2022.

### **The Meeting Closed at 20:03pm**

**Date** .....

**Chair** .....