

MINUTES of A MEETING OF PENTEWAN VALLEY PARISH COUNCIL held on WEDNESDAY 20 March 2019 in THE COMMITTEE ROOM, ST AUSTELL ONE STOP SHOP at 7.00pm

Present: Cllrs Derek Yeo, George Muskett, Miranda Smith, Vicky Cartwright, John Sundercombe, Miles Avery and Wendy Coop

In attendance: Cllr James Mustoe CC; Julie Larter (Clerk)

(18/245) Apologies for Absence

Apologies were received from Cllrs Mike Ward and Ian Watkins.

(18/246) Minutes of a Meeting of the Extraordinary meeting of the Parish Council held on 7 March 2019

It was **RESOLVED** that the minutes of the Extraordinary meeting of the Parish Council held on 7 March 2019 be signed as an accurate record of the meeting.

(18/247) Declarations of Interest on Items on the Agenda

Cllr Coop and Cllr Avery declared an interest in agenda item 13, Pentewan Car Park. Cllr Coop and Cllr Avery both requested a dispensation to speak and vote on matters relating to the car park and it was **RESOLVED to grant Cllr Coop and Cllr Avery a dispensation to speak and vote on matters relating to the car park until May 2021.**

Cllr Avery requested a dispensation to speak on matters relating to agenda item 15(a) the proposed Pentewan flood defence scheme. It was felt that Cllr Avery had no more of an interest in this matter than other residents that could be affected by flooding in Pentewan and no dispensation was therefore necessary.

(18/248) Chairman's Announcements

The Chairman had no announcements to make.

(18/249) Public Participation

There were no members of the public present.

(18/250) Cornwall Councillor's Report

Cllr Mustoe thanked the parish council and wider community for coming together to support and provide finance for the proposed flood relief scheme in Pentewan. Cllr Mustoe reported that he had recently undertaken a litter pick at Tregorrick between the parish sign and Trewhiddle and including Lower Sawles Road and had collected 9 bags of rubbish. He had also undertaken one in Gypsy lane, and he was pleased to report a reduction in the amount of litter and dog waste bags following the installation of an additional bin last year. There will be a beach clean on Pentewan beach on Sunday at 2.00pm and Pentewan Sands Ltd will be permitting free car parking in their overflow car park for the event. Surfers Against Sewage have arranged a beach pick on 14 April. It was decided that Cllr Mustoe and Cllr Ward should arrange another parish wide pick in the forthcoming weeks and it is hoped to involve the pub again. The #2 Minute Litter Pick board is now in situ in the pub garden and it was suggested that it should be affixed to the wall or railings. Cllr Mustoe reported that he has been

reviewing various highways issues and noted that the surface of B3273 near Mill Garage is deteriorating and he will ask for it to be resurfaced. Volunteers hope to start work on painting the benches in the next couple of weeks and the garage has confirmed that it is happy for the area around the garage to be tidied up. Cllr Mustoe reported that when meeting the new owners of Pentewan Valley Cycle hire he noticed that the interpretation board was looking tired. He is to ask Cornwall Council to refresh the board.

(18/251) Crime and Disorder

There was nothing to report.

(18/252) Planning Applications and Related Matters

(a) PA19/01031 – Flat, St Austell Rugby Club: Change of use of vacant 2 bedroom flat into office space and storage.

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council supports this application.**

(b) The following applications were noted:

(i) PA19/02023 – 10 The Terrace, Pentewan: Tree works to a Monterey Pine within a Conservation Area. The Tree Officer's comments were noted.

(ii) PA19/01564 – 11 Glentowan Road, Pentewan: Reducing trees in a Conservation Area. It was noted that this application has been approved.

(c) Outstanding planning application:

PA18/11647 – Storage Building adjacent West Towan, Lobbs Shop: Conversion of domestic storage building to unit of holiday accommodation. The Clerk reported that she has received a 5 day protocol letter from Cornwall Council who intend refusing the application again. It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the Parish Council maintain their support for the application but on this occasion will agree to disagree with the decision.**

(18/253) Cornwall Council Community Governance Review

The Clerk reported that she has had an informal discussion with the Town Clerk and the Town Council are keen to extend their parish boundary to include phase 2 of the Wainhomes Porthpean Road development. Members were content with the proposal and felt that Gypsy Lane provided a natural parish boundary. The Town Council is also keen to extend their boundary to include fields to the south of the A390 up to the boundary with Tregorrick Road and Sawles Road. Members were not happy about this as they felt that land below the bypass in the direction of Tregorrick Road was green belt land which the parish council would not wish to lose. The Town Council is also interested in acquiring the area of land for the forthcoming Trewhiddle Farm development. Members decided they would like to give the matter further consideration before replying.

(18/254) Cornwall Council Review of Polling Districts and Polling Places

Members considered the current arrangements and felt it was not necessary to have 2 polling stations for the Tregorrick and Trewhiddle ward and the London Apprentice wards. **It was RESOLVED that the Clerk should respond to the consultation suggesting that the polling station at St Austell Rugby Club should remain but that the Cornwall Council offices polling station was surplus to requirements.** This would leave Pentewan Village

Hall for Pentewan ward and part of London Apprentice ward and the Rugby Club for the Tregorrick and Trehiddle ward and the remaining part of the London Apprentice ward.

(18/255) Information and Data Protection Policy

Subject to some amendments for points of consistency it was **RESOLVED to adopt the draft Information and Data Protection Policy subject to some minor amendments for consistency.**

(18/256) Operation London Bridge

The Clerk's report was noted. Members discussed whether a book of condolence should be provided but it was felt more appropriate that St Austell Town Council should provide a book of condolence. The Clerk will contact the Town Clerk. Members will consider whether to install a memorial bench in due course.

(18/257) Pentewan Car Park

(i) The Clerk's report was noted. Cllr Sundercombe asked for it to be noted that he was disappointed that the parish council did not consult the Conservation Officer regarding the removal of the wall prior to making the Change of Use application. The Clerk was asked to ensure that some stones from the wall are reserved for repairs to other sections of wall in the village.

It was **RESOLVED to delegate expenditure on parking permits and books of tickets to the Clerk.** It was decided that all permits should start on the same date, with residents being able to apply for a pro-rata permit if necessary.

(ii) Pentewan Off-Street Parking Place Order

The Clerk reported that 7 responses to the consultation have been received; 4 in support and 3 against. Members noted the comments made and it was **RESOLVED that the Clerk should respond to the respondents saying that an extensive consultation was undertaken last year by Steve Double MP which led to the decision, taken in good faith, to acquire the car park in order to look after it for the village of Pentewan.** The Chairman duly signed the Pentewan Off-Street Parking Place Order 2019.

(iii) Tenancy agreement with Pentewan Sands Ltd
No agreement was available. The Clerk will chase.

(iv) Agreement with Cornwall Council

It was **RESOLVED that the Chairman should sign a Licence agreement with Cornwall Council pending a formal transfer document in due course.**

Cllr Cartwright left the meeting at 8.15 pm.

(18/258) Cornwall Council's Community Network SOS

Cornwall Council is looking for nominations for community projects in order to celebrate 10 years of the unitary authority. It was **RESOLVED to nominate two projects; the decoration of the exterior of Pentewan Village Hall and to effect repairs to fencing and generally tidying up the area of the cycle path between the parish sign and the Tregorrick turn on the B3273.**

(18/259) Pentewan Flood Defences

(i) Following the presentation by an officer of Cornwall Council at the Extraordinary meeting on 7 March 2019, the community has pledged the necessary money to fund a feasibility survey and it was **RESOLVED that the Parish Council should commit £3,500 towards the project.** The Clerk was asked to write to Cornwall Council informing them that the necessary funds have been pledged as follows:

Pentewan Valley Parish Council	£3,500
Pentewan Sands Ltd	£3,500
St Austell Brewery	£1,000
Pentewan Sailing Club	£1,000
Pentewan Village Fund	£1,000

(ii) Pentewan Community Emergency Plan
The matter is ongoing.

(18/260) The Shrubbery

There was nothing to report.

(18/261) River Banks

There was nothing to report.

(18/262) Menagwins Water Treatment Works/Levalsa Pumping Station

It was noted that improvement works are ongoing.

(18/263) Menagwins Car Park

It was noted that the Chairman has removed a fallen tree. It was **RESOLVED that a tree inspection should be undertaken on an annual basis, in March.** The car park is currently looking very tidy.

It was noted that the Clerk has arranged for Small Business Rate Relief to be switched from the public toilets to Menagwins car park thus saving approximately £61 per annum.

(18/264) Tregorrick Road Safety Improvements

It appears that there had been a breakdown in communication between Cornwall Council and the Highways Design Team. The Design Team are currently working on plans which should be available in time for the April meeting.

(18/265) Highways Matters

(i) Grass cutting around the Jubilee trees near Tregorrick

It was **RESOLVED to accept a quote from A & A Garden services to undertake up to 4 cuts per year.**

(ii) St Austell and Mevagissey Community Network Traffic Regulation Orders

It was **noted that there is currently a scheme out for consultation proposing to paint double yellow lines outside and opposite the entrance to St Austell Community Hospital in order to improve visibility and safety.**

(iii) Cllr Smith reported that she has asked Steve Double MP to follow up progress on hedgehog road signs with Chris Grayling MP. Trials of signs are being undertaken in some areas of the country and Mr Double is to ask if Pentewan Valley can be included in the trial.

The Clerk was asked to write to the Town Clerk about the ongoing issue of brambles encroaching onto the pavement in the area from the labs to the B & Q entrance. Recently two local residents have had to take the matter into their own hands to provide a safe and unobstructed passage along the pavement.

The Clerk was asked to request Cormac to cleanse all the gullies in the Tregorrack area.

(18/266) Financial Matters

(a) Asset Register

The Council's Asset Register was reviewed and considered to be in order.

(b) Insurance

It was noted that the Statement of Fact does not state that the toilets are in a flood zone and the Clerk was asked to speak to the insurance brokers about this. It was **RESOLVED to accept a quote from AXA to provide insurance cover to the parish council and to enter into a 3 year long term agreement.**

(b) Current balances were noted and the following payments were authorised:

BACS	Staff/HMRC/NEST	Salaries, oncosts and expenses	£624.62
BACS	PortalPlanQuest	Planning application	£66.00
BACS	Western Power Distribution	Electricity supply for car park payment machine	£951.82
BACS	Cornwall Council	Legal fees	£414.72
BACS	Healthmatic	Repairs to toilet paying mechanism	£294.84

(18/267) Meetings/Training Attended

5 March – The Chairman and Clerk attended the St Austell and Mevagissey Community Network Panel meeting

6 March – Cllr Muskett attended the Cornwall Design Review Panel meeting where the forthcoming Trewhiddle development was discussed.

(18/268) Correspondence Received

A list of correspondence had previously been circulated.

(18/269) Dates for the Diary

21 March – The Chairman, Cllr Muskett and the Clerk to attend Cornwall Council's Area Planning Team Update.

(18/270) Dates of Forthcoming Meetings

Dates of forthcoming meetings (At 7.00pm in the Committee Room, St Austell One Stop Shop, Penwinnick Road unless stated): 17 April (Pentewan Village Hall) the Annual Parish Meeting will be held prior to the ordinary meeting, 15 May, 19 June, 17 July, 21 August (if needed), 18 September, 16 October (Pentewan Village Hall), 20 November, 18 December.

The meeting closed at 8.54 pm

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Chairman

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Date