

MINUTES of A MEETING OF PENTEWAN VALLEY PARISH COUNCIL held on WEDNESDAY 18 SEPTEMBER 2019 in THE COMMITTEE ROOM, ST AUSTELL INFORMATION CENTRE at 7.00pm

Present: Cllrs Derek Yeo, George Muskett, Vicky Cartwright, Mike Ward, Miles Avery and Wendy Coop

In attendance: Cllr James Mustoe CC, Anne Cruickshank (Clerk).

(19/107) Apologies for Absence

Apologies were received from. Cllrs, Miranda Smith

(19/108) Minutes of a Meeting of the Parish Council held on 21 August 2019

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 21 August 2019 be signed as an accurate record of the meeting.

(19/109) Declarations of Interest on Items on the Agenda

Cllr Avery and Cllr Coop declared an interest in agenda item 13h, Pentewan Car Park. Cllr Avery and Cllr Coop have been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2021.

(19/110) Chairman's Announcements

The Chairman had no announcements to make.

(19/111) Public Participation

No Members of the public wished to speak at this point.

(19/112) Cornwall Councillor's Report

Cllr Mustoe reported that he had been following the various planning enforcement cases raised around the time of the last Parish meeting. One has been closed, no action to be taken, and one is ongoing.

Cllr Mustoe had received a complaint about the village carpark from a neighbouring Cornwall Cllr and passed this to the Parish Clerk. The complaint had now been dealt with.

There is meeting scheduled to update all parties on the flood defence project at Pentewan Sands on 18 October at 1030.

Cllr Mustoe gave an update from Cormac on the Tregorrick traffic calming scheme as follows: *'I'll be instructing Cormac to progress this scheme through consultation this year and hopefully, all being well, construction next year. A lot of the available finance has already been spent, so the scheme we are proceeding with is as follows:*

Permanent buildout at the western end of Tregorrick Road

Dragons teeth at the eastern approach of Tregorrick Road.

Temporary speed monitoring post implementation (radar class) at the same location as the most recent speed monitoring (unless requested otherwise).

I'm hoping the above is deliverable within the remaining budget, but it is genuinely tight and I'll need Cormac to confirm. Any issues and I will update you further. Furthermore, once Cormac have informed me of the timescales for the consultation, I'll update you on that too. The temporary buildout wasn't much cheaper than the permanent because of the daily checks and the possible requirement to light it. We can't afford both basically, hence the decision to progress with the permanent buildout. As this scheme will go through consultation, the buildout location can be changed if the consultation responses request that.'

Cllr Mustoe will be attending the public meeting on the Parish Boundary change proposals on Thursday 26 September. and will speak in support of Pentewan Valley's submission if he is

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able to. However, he has been advised that the meeting is mostly about giving the public and parish/town councils a chance to speak and as such Cornwall Councillors may not get a chance. he will make a written submission any way.

Cllr Mustoe has scheduled beach cleans on Sunday 21 September at Pentewan Sands from 1430 and on Sunday 27 October at Pentewan Sands with Three Bays Wildlife Group. Cllr Mustoe will be providing all of the equipment. He advised that he has also started organising the Pentewan Valley Parish Clean with Cllr Ward, assembling outside The Ship at 1200 on 12 October. Again, equipment will be provided.

Finally at County Hall, Cllr Mustoe said he was pleased to see the Leader confirm at Full Council last week that my motion on better beach management has been adopted as part of the new waste regime and maritime strategy refresh. He was also pleased to start a new motion, with Cllr Pears for Mount Charles, which looks at the way in which Cornwall Council process applications for 'blue badges'.

(19/113) Crime and Disorder

There was nothing to report.

(19/114) Planning Applications and Related Matters

- (a)
- (i) PA19/06683 Menagwins Sewerage Treatment Works. The delegated officers report and conditional approval were noted
 - (ii) PA19/02070- Higher Trehiddle Farm St Austell Cornwall PL25 5D. It was noted that this application had been granted.
 - (iii) PA19/07829 - Nansladron Farm Pentewan St Austell PL26 6DJ, Proposal Detached garage within curtilage of existing dwelling and proposed railings to existing external steps to a listed building. **RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no Objections to make for this application.**
 - (iv) PA19/07830 - Nansladron Farm Pentewan St Austell PL26 6DJ, Proposal Listed Building Consent for detached garage within the curtilage of existing dwelling and proposed railings to existing external steps to a listed building. **RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no comments to make regarding this listed building consent.**

(19/115) Pentewan Conservation Area Charter Appraisal and Management Plan

It was noted that the area covered under by the Conservation Area Charter did not include the woodland at the rear of the village therefore the boundary needed to be extended on the plan before a quote could be requested Cllr Ward will amend the plan accordingly.

(19/116) AGAR External Auditors Report

It was noted that the report from the Auditor identified one cause for concern. The Auditor commented that the AGAR was not accurately completed before the submission for review. A statement was read out from the previous Clerk which explained how the error had occurred and confirmed the figures had been amended and the auditor was satisfied with the explanation given.

(19/117) Community Governance Review

Members discussed at length the process for conducting the Community Governance Review. It was noted that comments from all submissions can be viewed on line. The Clerk will collate all relevant correspondence relating to the boundary changes proposed by St Ewe and St Mawes

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The community governance review meeting will be held on Thursday 26 September at the Council Suite 39 Penwinnick Road St Austell PL25 5DR from 7pm **RESOLVED**. Cllrs Yeo and Muskett will be attending a meeting on 26 September and Cllr Muskett will be speaking on behalf of the Parish Council.

(19/118) Councillor Vacancy

Members were saddened by the resignation of Cllr Watkins. The Clerk reported that the statutory vacancy notice is on display. The Clerk will prepare an advertisement for the vacancies to be circulated. It is hoped to co-opt to fill one of the vacancies at the next meeting

(19/119) Pentewan Flood Defences

(a) Cllrs Ward and Avery will attend the Pentewan Sands Beach Management Project Meeting on 18 October.

(b) Pentewan Emergency Plan

There was nothing to report.

(19/120) The Shrubbery

There was nothing to report.

(19/121) River Banks

It was reported that the gate at the river bank was broken and left open, Cllr Mustoe would report this and request an update on the Little Winnick Bridge. It was reported that there was a raised manhole cover on the path. The Clerk will report the matter to Cormac

(19/122) Menagwins Water Treatment Works/Levalsa Pumping Station

It was noted that improvement works are ongoing. Cllr Yeo reported that the Odour Liaison Group was now down to 2 people. The group will try to fill the positions

(19/123) Menagwins Car Park

There was nothing to report

(19/124) Tregorrick Road Safety Improvements

To note that no works will be started until next year. Details of the proposed works and road closures notices for Tregorrick Road should be circulated for residents. The Clerk will place details on the notice boards and web page. Members were concerned about parking at the top side of the build out. The Clerk will contact the project manager at Cormac regarding this matter.

(19/125) Highways Matters

It was noted that a car had reversed into the ditch at Sawles Road, there were no casualties. It was also noted that the pathways had been cleared in London Apprentice. The Clerk will send a note to Cormac thanking them for doing such a good job.

(19/126) Pentewan Village Car Park

It was reported that Patrons of the car park were still having difficulty using the payment machine and that the transactions were slow, despite the internet upgrade it was requested that the Clerk to investigate if it can be speeded up.

(19/127) Financial Matters

(a) Current balances were noted and the following payments were authorised:

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Payments due:			
BACS	CAPITA	PV Car Park machine card processing contract	£ 3,183.00
BACS	Biffa	New Litter Bin Contract Tregorrick bus stop	£ 127.20
BACS	Metric	Delivery of Oay & Display Machine	£ 132.00
BACS	Chairman	Chairs Fund (Flowers)	£ 40.00
BACS	Staff	September Salary	£ 652.44
DD	Cornwall Council	Business rates for toilets	£ 56.00
DD	BT	Pentewan Car Park Broadband	£ 48.00
BACS	Society of Local Council Clerks	Annual Membership	£ 114.00
BACS	PKF Littlejohn	AGAR Audit	£ 240.00
BACS	HMRC	Quarterly PAYE	£ 254.20
			£ 4,846.84

It was reported in June that additional signatories were required, now Cllr Watkins has resigned are only 3 authorised signatories. **RESOLVED** Cllr Ward to be added as an authorised Signatory

(19/128) Meetings/Training Attended

Cllr Muskett attended the Network Community Meeting on 12 September 2019 there was nothing to report.

(19/129) Correspondence Received

In addition to the list of correspondence previously circulated, the following was noted

- A complaint was received regarding traffic congestion on Pentewan Road over the Bank Holiday weekend due to customers of the Pentewan Sands Holiday Park.
- 2 complaints relating to the charging in Pentewan Village Car Park
- A compliment relating to the charging at Pentewan Village Car Park

(19/130) Dates for the Diary

The Community Governance Review Meeting Thursday 26 September 2019 from 6:30pm in the committee room, St Austell One Stop Shop.

Pentewan Sands Beach Management Project Site meeting Friday 18 October 2019 at 10:30am

Localism Summit Wednesday 6 November 2019 Wadebridge Showground from 9:30am

(19/131) Dates of Forthcoming Meetings

Dates of forthcoming meetings (At 7.00pm in the Committee Room, St Austell One Stop Shop, Penwinnick Road unless stated: 16 October (Pentewan Village Hall), 20 November, 18 December.

(19/132) Any Other Business

(i) the Clerk advised that there was funding available from the High Street Hero's the funding can be used for small projects to smarten up high streets and central public areas of towns and villages , it was noted that the funding could be used for some tree planting and the Chair nominated Cllr Smith to lead on this project.

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(ii)The Chairman Cllr Yeo announced that he would be stepping down as chairman from the end of Septemeber 2019 and Cllr Ward as Vice Chair would be taking over.

(19/133) Exclusion of Public and Press

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was **RESOLVED that because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for agenda item 20.**

(19/134) Staffing Matters

See Confidential Minute.

The meeting closed at 8.05 pm

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Chairman

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Date

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Chairman's Initials: