

**MINUTES OF THE MEETING OF PENTEWAN VALLEY PARISH COUNCIL  
HELD AT PENTEWAN THE CORNWALL HOTEL, PENTEWAN RD,  
TREGORRICK, SAINT AUSTELL PL26 7AB AT 7.00PM ON WEDNESDAY 18  
OCTOBER 2023.**

**Present:** Cllrs Mike Ward, Miles Avery, Steve Street, Janice Williams, and George Muskett.

**In attendance:** Cllrs James Mustoe and, Anne Cruickshank (Clerk). Sarah Scoltock (Community Link Officer) and Adam O'Neil (Cornwall Council Transport) joined the meeting online.

**(23/109) Apologies for Absence**

Apologies were received from Cllrs. Toni Dowrick, Andy Cleverdon, Richard Strawford, Vicky Cartwright, and Michael Bunney.

**(23/110) Minutes of a Meeting of Pentewan Valley Parish Council held on 20 September 2023.**

**RESOLVED** that the minutes of the Parish Council held on 20 September 2023, be signed as an accurate record of the meeting.

**(23/111) Declarations of Interest on Items on the Agenda**

Cllr Ward declared an interest in agenda item 8 planning application number PA23/08020.

Cllr Avery declared an interest in agenda item 13e, Pentewan Car Park. Cllrs Avery and Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2024.

**(23/112) Chairman's Announcements**

The Chairman announced that he would be attending the remembrance service on 12 November in St Austell.

**(23/113) Public Participation**

There was one member of the public in attendance wishing to address the meeting in relation to planning application PA23/08020.

**(23/114) Cornwall Councillors Report**

Cllr Mustoe's gave an overview of his report including an update on a grant from his Community Chest fund for the replacement information sign on the cycle trail in Pentewan. A copy of Cllrs Mustoe's report had circulated. Cllr Bunney's report had been circulated before the meeting.

**(23/115) Crime and Disorder**

The Clerk advised that there had been some criminal damage to a bench and picnic table on the Pentewan Trail, the matter had been reported to the police and a crime reference number issued. Arrangements were in place for the bench to be repaired and the picnic table to be removed with the option for it to

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be replaced next spring.

### **(23/116) Planning and Related Matters.**

Cllr Ward left the meeting at 19:22pm

- (i) PA23/08020. Siting of timber lodge annexe for use in association with Meadowlands without compliance of condition 2 in relation to decision notice PA18/02969 dated 14/09/2023 at Meadowlands Sawles Road St Austell Cornwall. Lisa Solly, Planning Consultant from Situ8 addressed the meeting in respect of the MMA application to regularise the as built annexe that was constructed following an approval in 2018. Due to a misunderstanding the annexe was built but differs to the approved plans by virtue of the footprint being slightly larger, and the building-oriented north to south, rather than east to west. The fact was only highlighted when the applicant looked to apply to vary the occupancy condition to allow it to be used for rental purpose. The application was amended to regularise the plans, this application seeks to regularise the building and references given to the approved conditional details. The occupancy condition would stay.

It was **RESOLVED** that that Pentewan Valley Parish Council would support this Application.

Cllr Ward Returned to the meeting at 19:28pm

- (ii) PA16/03739 Trewhiddle park, alleged breach of condition 3 of Planning approval, planning responded that there had been no breach of planning control relating to the shared access by construction traffic and residents the condition specified states: *that the access to the site is shared by occupier of Trewhiddle Park and that 'Construction traffic will be separated from everyday traffic as soon as possible to minimise the extent of interaction'.*

Item 11 on the agenda was brought forward.

### **(23/117) London Apprentice Minor Highways Scheme**

Adam O'Neil explained his roll in prioritising highways schemes in relation to priorities and budget. He then gave an overview on the proposed scheme and advised that the plan would be subject to the normal consultation with the community once the plans were formalised.

### **23/118) Climate, Ecology & Environment Advisory Committee**

Cllr Muskett gave an update of the meeting held on 10 October 2023; the notes of the meeting had been circulated.

### **(23/119) Neighbourhood Development Plan**

Cllr Street gave an update of the progress of the NDP and the headline results of the consultation which finished on 8 October 2023, the full report had been circulated.

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### **(23/120) Community Levelling Up Programme**

The clerk advised a meeting had been arranged with the Community Levelling up team on 23 October to go through the funding application form.

### **(23/121) Flood Defences**

Cllr Ward gave an update from the flood defence meeting held on 17 October 2023. The scheme had been granted planning consent subject to a pre commencement condition. Cormac and the EA are in a position to commence works prior to Christmas and complete them before the spring.

Pentewan Sands Ltd (Landowner) had received a viable business proposal to reopen the harbour incorporating a flood defence. This would involve the clearing of the channel, replacement of the loch gates, installation of a storm gate and the repair of the breakwater. Pentewan Sands Ltd, requested that the funding for the approved flood scheme be held in reserve for up to 12 months in order to allow time to implement the harbour redevelopment. In this way were the redevelopment fail to start we could implement the approved scheme without delay.

IT was **RESLOVED** that Pentewan Valley Parish Council would explore the option to reopen the harbour and would seek a meeting with the developer and landowner to be fully briefed on the proposals.

### **(23/122) Riverbanks**

Another fallen tree had been reported in the river after the Pentewan Bridge.

### **(23/123) Menagwins Car Park**

Some rubbish had been removed from Menagwins via Cllr Bunney. A suggested date for Planting to take place on 20 October at 11am.

### **(23/124) Highways Matters**

EOI for the two highways funding bids to be submitted by the end of October. Burst watermain on Pentewan Road at Queenies had been resolved quickly and resurfacing had been completed.

### **(23/125) Pentewan Car Park**

It was **RESOLVED** to extend the maintenance agreement to the new machine from May 2024.

It was **RESOLVED** to continue the waste and cleansing contract with Cornwall Council.

### **(23/126) Pentewan Toilets**

One unit is out of order because the door frame has rotted by the lock plate and repairs are needed quotes had been requested. The budgets for the toilets were circulated and noted.

### **(23/127) Pentewan Square Devolution.**

No update available the clerk will contact Sarah Scoltock for an update.

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## (23/128) Financial Matters

(i) Current balances were noted, and the following payments were authorised:

Date	n Cheque	Payee	Reference Number	Supply/ Service	Code/ Centre	Total Payment	VAT Paid	Net Paid
01/10/2023	DD	Cornwall Council	802529493/4	Business Rates- Menagwins Car Park	4400/210	52.00	-	52.00
12/09/2023	DD	Worldpay	5014	Customer dispute (carpark) Refund	4540/300	4.50	-	4.50
25/09/2023	DD	BT Group	M056	Pentewan car park broadband	4510/300	49.14	8.19	40.95
06/10/2023	DD	Capita	115462	Parking Transactions Sep 23	4500/300	352.68	58.78	293.90
10/10/2023		HMRC	jun-sep 2023	VAT Payment	115/999	2,841.72		2,841.72
11/10/2023	DD	Hugo Fox	INV-3112	Website Subscription	4140/220		-	-
		Corona Energy		Pentewan Car Park Electricity	4405/300			-
		Corona Energy		Toilets Electricity	4405/250			-
31/10/2023	BACS	Staff Costs	Period 7	Salaries	4000/200	722.75	-	722.75
22/09/2023	BACS	BDO LLP	INV-00425927	AGAR Audit	4305/240	378.00	63.00	315.00
15/09/2023	BACS	Cornwall Council	8100400557	CEO July	4505/300	162.67	-	162.67
10/10/2023	BACS	Cornwall Council	8100415372	CEO September	4505/300	96.00	-	96.00
05/01/2023	BACS	Corserv	CINV-039011	Cleaning Consumables (Jul-Sep)	4415/250	181.80	30.30	151.50
05/10/2023	BACS	Corserv	CINV-039010	Cleaning Consumables (Apr-Jun)	4415/250	136.08	22.68	113.40
12/10/2023	BACS	Corserv	CINV-039529	Toilets Maintenance (blocked)	4420/250	139.68	23.28	116.40
21/09/2023	BACS	Parish on Line	00HE106-0001	Digital Mapping service	4350/240	64.80	10.80	54.00
20/09/2023	BACS	SLCC	MEM245006-1	annual Subscription	4135/220	139.00	-	139.00
						5,320.82	217.03	5,103.79

(ii) Section 3 of the AGAR was received, there were no matters of concern therefore it was **RESOLVED** no action was required.

Month end accounts had been sent to the Chairman and Cllr Cartwright for checking.

## (23/129) Meetings and Training Attended

The following meeting were attended.

Flood Defence meeting 17 October 2023

NDP Consultation Meeting 17 October 2023

## (23/130) Correspondence Received

Polling Station Review

Cllr Muskett noticed that some information contained in the document for the polling districts and stations for Tregorrick and Trewhiddle were incorrect. The clerk will contact electoral services and advise.

D Day 6 June 2024

The Parish Council will look at holding an event on Pentewan Beach, Cllr Ward will contact Pentewan Sands Ltd and advise at the next meeting.

## (23/131) Dates for the Diary

12 November 2023 Remembrance Day Service.

22 November meeting with Southwest Water White River Project Group

## (23/132) Dates of Meetings

To note dates of forthcoming meetings which will be held from 7pm at The Cornwall Hotel unless stated: 15 November 2023, 20 December 2023.

**The Meeting Closed at 20:37pm**

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**Date.....**

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